



**BIDS AND AWARDS COMMITTEE I**

**SUPPLEMENTAL BID BULLETIN NO. 1**

**SUPPLY AND DELIVERY OF FORTY (40) UNITS BRAND NEW LAPTOP COMPUTER FOR THE PHILIPPINE AIR FORCE (PAF)**

**Bid Reference No. MPG-BI-2019-320**

This **Supplemental Bid Bulletin No. 1** is being issued to further clarify, modify and amend the provisions in the Bidding Documents as discussed during the Pre-Bid Conference held last 02 August 2019, 3PM.

FROM		TO	
<b>Section III. Bid Data Sheet (BDS)</b>			
12.1	b) Technical Documents (i) xxx.. xxx.. (ix) Omnibus Sworn Statement using the form prescribed ( <u>Annex VI</u> )	12.1	b) Technical Documents (i) xxx.. xxx.. (ix) Omnibus Sworn Statement using the form prescribed ( <b>Revised Annex VI</b> )
13.1	Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form ( <u>Annex VII</u> ). The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.	13.1	Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form ( <b>Revised Annex VII</b> ). The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.
<b>Section VI. Bidding Forms</b>			
<u>Annex VI</u> Omnibus Sworn Statement (4 pages)		<b>Revised Annex VI</b> Omnibus Sworn Statement (4 pages)	
<u>Annex VII</u> Financial Bid Form (1 page)		<b>Revised Annex VII</b> Financial Bid Form (1 page)	

Bidders are advised to use and submit the **Omnibus Sworn Statement per Revised Annex VI** and **Financial Bid Form per Revised Annex VII**, together with the other required documents for the Bid Opening on **16 August 2019, 01:00 PM**. Also, please use the **Revised Checklist of Requirements** as reference.

This **Supplemental Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 7<sup>th</sup> day of August 2019 in Makati City.

Reviewed and Approved by:

**CHRISTABELLE P. EBRIEGA**  
Chairperson, Bids and Awards Committee – I

**ATTY. MA. GUDELIA C. GUESE**  
Vice Chairperson



**MYRA CHITELLA T. ALVAREZ**  
Member

**DAVID A. INOCENCIO**  
Member

**VIVIAN E. MONSANTO**  
Alternate Member

**IRENE G. ALAYON**  
Alternate Member

**Concurred by:**

**JOEL S. RODRIGUEZ**  
Member

**MAJ EDGAR V RIVERA PAF**  
Provisional Member

**(PLEASE RETURN OR FAX THIS PORTION ONLY TO THE PITC BAC-I)**

Received by : (PLS SIGN) \_\_\_\_\_

Bidder's Name: (PLS PRINT) \_\_\_\_\_

Date : \_\_\_\_\_



Revised Annex VI (Page 1 of 4)

SUPPLY AND DELIVERY OF FORTY (40) UNITS BRAND NEW LAPTOP COMPUTER FOR THE PHILIPPINE AIR FORCE (PAF)

Bid Reference No. MPG-B1-2019-320

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES )
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

AFFIDAVIT

I/We, \_\_\_\_\_, of legal age, with residence at \_\_\_\_\_, after having been duly sworn to in accordance with law and in compliance with the bidding requirements as contained in the Instructions to Bidders / Bid Data Sheet for the bidding of the SUPPLY AND DELIVERY OF FORTY (40) UNITS BRAND NEW LAPTOP COMPUTER FOR THE PHILIPPINE AIR FORCE (PAF) per Bid Reference No. MPG-B1-2019-320 do hereby certify under oath as follows:

(a)
AUTHORITY OF THE DESIGNATED REPRESENTATIVE
(Please check appropriate box and fill up blanks)

[ ] Sole Proprietor

That I am the sole proprietor of <company name/name of supplier> with business address at \_\_\_\_\_; Telephone No. \_\_\_\_\_, with Fax No. \_\_\_\_\_ and e-mail address \_\_\_\_\_ and as such, I have the full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding.

Name: \_\_\_\_\_
Title: \_\_\_\_\_
Specimen Signature: \_\_\_\_\_

- OR -

That I am the duly authorized representative of the owner/sole proprietor of <company name/name of supplier> with business address at \_\_\_\_\_; Telephone No. \_\_\_\_\_, with Fax No. \_\_\_\_\_ and e-mail address \_\_\_\_\_ as shown in the attached Special Power of Attorney, and granted full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding.

Name: \_\_\_\_\_
Title: \_\_\_\_\_
Specimen Signature: \_\_\_\_\_

Note: Please attach a Special Power of Attorney, if not the Sole Proprietor/Owner.



Revised Annex VI (Page 2 of 4)

Corporation, Partnership, Cooperative

That I/we am/are the duly authorized representative/s of <company name>, located at \_\_\_\_\_, with Telephone No. \_\_\_\_\_; Fax No. \_\_\_\_\_ and e-mail address, \_\_\_\_\_, as shown in the attached Secretary's Certificate issued by the corporation or the members of the joint venture, and granted full power and authority to execute and perform any and all acts necessary and/or to represent our company in the abovementioned bidding, including signing all bidding documents and other related documents such as the contracts:

a) Name: \_\_\_\_\_ 2) Name: \_\_\_\_\_  
Title: \_\_\_\_\_ Title: \_\_\_\_\_  
Specimen Signature: \_\_\_\_\_ Specimen Signature: \_\_\_\_\_

**Note: Please attach duly executed Secretary's Certificate.**

(b)  
**NON-INCLUSION IN THE BLACKLIST NOR UNDER SUSPENSION STATUS BY ANY AGENCY OR GOVERNMENT INSTRUMENTALITY**

That the firm I/We represent is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, Foreign Government/Foreign or International Financing Institution whose blacklisting rules been recognized by the Government Procurement Policy Board;

(c)  
**AUTHENTICITY OF SUBMITTED DOCUMENTS**

That each of the documents submitted by our company in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

(d)  
**AUTHORITY TO VALIDATE SUBMITTED DOCUMENTS**

The undersigned duly authorized representative of the Applicant, for and in behalf of the Applicant, hereby submits this Letter of Authorization in relation with Application to apply for Eligibility and to Bid for the subject contract to be bid.

In connection thereat, all public official, engineer, architect, surety company, bank institution or other person, company or corporation named in the eligibility documents and statements are hereby requested and authorized to furnish the Chairman, PITC Bids & Awards Committee I or her duly authorized representative/s any information necessary to verify the correctness and authenticity of any item stated in the said documents and statements or regarding our competence and general reputation.

I/We hereby give consent and give authority to the Chairman of **PITC Bids and Awards Committee I** or her duly authorized representative, to verify the authenticity and correctness, of any or all of the documents and statements submitted herein; and that I/we hereby hold myself liable, criminally or civilly, for any misrepresentation or false statements made therein which shall be ground for outright disqualification and/or ineligibility, and inclusion of my/our company among the contractors blacklisted from participating in future biddings of **Philippine International Trading Corporation**.



**Revised Annex VI (Page 3 of 4)**

**(e)  
DISCLOSURE OF RELATIONS**

That for and in behalf of the Bidder, I/We hereby declare that the sole proprietor or proprietress/ all officers and members of the partnership or cooperative/ all officers, directors, and controlling stockholders of the corporation/ all partners and members of the Joint Venture are not related by consanguinity or affinity up to the third civil degree with the **Head of the Procuring Entity**, members of the **Board of Directors**, the **President**, **Officers** or **Employees** having direct access to information that may substantially affect the result of the bidding such as, but not limited to, the **members of the PITC BAC**, the **members of the TWG of PITC**, the **PITC BAC Secretariat**, the **head of the end-user unit**, and the **project consultants**. It is fully understood that the existence of the aforesaid relation by consanguinity or affinity of the Bidder with the aforementioned Officers of the Corporation shall automatically disqualify the Bid.

**(f)  
COMPLIANCE WITH EXISTING LABOR LAWS AND STANDARDS**

That our company diligently abides and complies with existing labor laws and standards.

**(g)  
BIDDER'S RESPONSIBILITIES**

1. That I/we have taken steps to carefully examine all of the bidding documents;
2. That I/we acknowledge all conditions, local or otherwise affecting the implementation of the contract;
3. That I/we made an estimate of the facilities available and needed for the contract to be bid, if any;
4. That I/we will inquire or secure Supplemental /Bid Bulletins issued for this project;
5. That the submission of all bidding requirements shall be regarded as acceptance of all conditions of bidding and all requirements of authorities responsible for certifying compliance of the contract;
6. That I have complied with our responsibility as provided for in the bidding documents and all Supplemental /Bid Bulletins;
7. That failure to observe any of the above responsibilities shall be at my own risk and
8. That I agree to be bound by the terms and conditions stated in the Conditions of the Contract for this project.

**(h)  
DID NOT PAY ANY FORM OF CONSIDERATION**

That our company did not give or pay directly or indirectly any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_, 2019 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory  
Signature over Printed Name



**Revised Annex VI (Page 4 of 4)**

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice \_\_\_\_\_ issued \_\_\_\_\_ at \_\_\_\_\_, Philippines.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_



**PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER**

**Revised Annex VII**

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

**SUPPLY AND DELIVERY OF FORTY (40) UNITS BRAND NEW LAPTOP COMPUTER FOR THE PHILIPPINE AIR FORCE (PAF)**

**Bid Reference No. MPG-B1-2019-320**

**FINANCIAL BID FORM**

**(PRICES MUST BE INCLUSIVE OF VAT)**

PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL TRADING CORPORATION PHILIPPINE INTERNATIONAL

Description	Qty	ABC (P)		Financial Bid (P)	
		Unit Price	Total Price	Unit Price	Total Price
Brand New Laptop Computer	40 Units	29,000.00	1,160,000.00		

**TOTAL BID PRICE (Amount in Words):**

**Notes:**

- The Financial Bid includes taxes, all cost relative to supply and delivery
- The bidder shall shoulder all transportation costs, delivery charges and shall assume all risks until the goods have been delivered at the site and accepted by PAF/PITC.

**BIDDER'S UNDERTAKING**

I/WE, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby bid to (supply/deliver/perform) the above-described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security **within ten (10) calendar days** from receipt of the Notice of Award.

Until a formal contract is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**



<b>PITC BIDS AND AWARDS COMMITTEE I REVISED CHECKLIST OF REQUIREMENTS</b>		
<b>Name of Company:</b> _____		
<b>Project:</b> SUPPLY AND DELIVERY OF FORTY (40) UNITS BRAND NEW LAPTOP COMPUTER FOR THE PHILIPPINE AIR FORCE (PAF)		
<b>Bid Ref. No.</b> MPG-BI-2019-320		
<b>ABC:</b> ₱ 1,160,000.00		
Ref. No.	Particulars	
<b>ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS</b>		
<b>12.1 (a)</b>	<b>ELIGIBILITY DOCUMENTS</b>	
<b>CLASS "A" DOCUMENTS</b>		
<b>12.1 (a.1.)</b>	<b>ELIGIBILITY DOCUMENTS</b>	
12.1.a (i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
12.1.a (ii)	Valid and Current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;	
12.1.a (iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR;	
12.1.a (iv)	Copy of Audited Financial Statements for <b>2018</b> and <b>2017</b> (in comparative form or separate reports): <ul style="list-style-type: none"> <li>a) Independent Auditor's Report;</li> <li>b) Balance Sheet (Statement of Financial Position); and</li> <li>c) Income Statement (Statement of Comprehensive Income).</li> </ul> Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.  OR Submission of valid and current <b>PhilGEPS Certificate of Registration and Membership (Platinum Registration*)</b> together with <b>Annex A</b> in lieu of items (i), (ii), (iii) and (iv) above.  *Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration).	





12.1.a (v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started) <b>(Annex I)</b>	
12.1.a (vi)	<p>Statement identifying the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid within the last five (5) years from date of submission and receipt of equivalent to at least fifty percent (50%) of the ABC;</p> <p>“Similar” contract shall mean <b>IT Equipment</b></p> <p><u>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:</u></p> <ul style="list-style-type: none"> <li>(a) Copy of End User’s Acceptance; or</li> <li>(b) Copy of Official Receipt/s; or</li> <li>(c) Copy of Sales Invoice with Collection Receipt/s</li> </ul>	
12.1.a (vii)	<p>Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per <b>Annex II-A</b>, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <b>Annex II-B</b></p> <p>a) Should the bidder opts to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>Notes:</p> <ol style="list-style-type: none"> <li>1. The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (eFPS)", refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements filed through eFPS.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project.</li> </ol> <p><b>OR</b></p> <p>b) Should the bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit <b>MUST BE MACHINE VALIDATED</b>. (See sample Bank Form per <b>Annex II-B</b>).</p>	
<b>Class “B” Document: (For Joint Venture)</b>		
<b><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></b>		



**Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.**

**a) For Joint Ventures, Bidder to submit either:**

- (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or
- (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III)

In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]

**The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.**

**b) Each JV Partner, must also submit the following:**

**Local JV Partner**

- (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;
- (ii) Valid and Current Business/Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located **OR** the equivalent document for Exclusive Economic Zones or Areas;
- (iii) Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR;
- (iv) Copy of Audited Financial Statements for **2018** and **2017** (in comparative form or separate reports):
  - (a) Independent Auditor's Report;
  - (b) Balance Sheet (Statement of Financial Position); and
  - (c) Income Statement (Statement of Comprehensive Income).

Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

**Foreign JV Partner**

- (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;
- (ii) Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR;
- (iii) Corporate Financial Statement or Annual Report for **2018** or **2017**



	<p><b>OR</b></p> <p>Submission of valid and current <b>PhilGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A.</b></p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:</p> <p style="padding-left: 40px;"><b>For Local JV Partner:</b> Audited Financial Statements for <b>2018</b> and <b>2017</b> (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration</p> <p style="padding-left: 40px;"><b>For Foreign JV Partner:</b> Corporate Financial Statement or Annual Report for <b>2018</b> or <b>2017</b>.</p> <p>In case the JV Partners opt to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”</i></p> <p><i>For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.</i></p>																			
<p>12.1.b (i)</p>	<p><b>TECHNICAL DOCUMENTS</b></p> <p><b>Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:</b></p> <ol style="list-style-type: none"> <li>1) Bid Securing Declaration per <b>Annex IV</b>;</li> <li>2) Cash or Cashier’s/ Manager’s Check* equivalent to at least 2% of the ABC;</li> <li>3) Bank Guarantee/ Bank draft or Irrevocable LC* equivalent to at least 2% of the ABC; <b>OR</b></li> <li>4) Surety bond callable upon demand equivalent to at least 5% of the ABC</li> </ol> <table border="1" data-bbox="263 1512 1284 1803"> <thead> <tr> <th rowspan="2">Description</th> <th rowspan="2">Qty</th> <th rowspan="2">Unit</th> <th colspan="2">ABC ₱ (VAT Inclusive)</th> <th colspan="2">Bid Security ₱</th> </tr> <tr> <th>Unit Price</th> <th>Total Price</th> <th>2% of ABC</th> <th>5% of ABC</th> </tr> </thead> <tbody> <tr> <td>Laptop computer</td> <td>40</td> <td>Units</td> <td>29,000.00</td> <td>1,160,000.00</td> <td>23,200.00</td> <td>58,000.00</td> </tr> </tbody> </table> <p><i>*Must be issued and confirmed by a Local Universal or Local Commercial Bank.</i></p>	Description	Qty	Unit	ABC ₱ (VAT Inclusive)		Bid Security ₱		Unit Price	Total Price	2% of ABC	5% of ABC	Laptop computer	40	Units	29,000.00	1,160,000.00	23,200.00	58,000.00	
Description	Qty				Unit	ABC ₱ (VAT Inclusive)		Bid Security ₱												
		Unit Price	Total Price	2% of ABC		5% of ABC														
Laptop computer	40	Units	29,000.00	1,160,000.00	23,200.00	58,000.00														

**Notes:**

- (1) The Cashier's/Manager's Check shall be issued by a Local Universal or Commercial Bank.
- (2) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.
- (3) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
  - (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
  - (2) Callable upon demand
  - (3) **Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**
    - **IF A BIDDER:**
      - (i) withdraws its bid during the period of bid validity specified in ITB Clause 17;
      - (ii) does not accept the correction of errors pursuant to ITB Clause 28.3;
      - (iii) fails to submit the requirements within the prescribed period or a finding against their veracity as stated in ITB Clause 29.2; or
      - (iv) submission of eligibility requirements containing false information or falsified documents;
      - (v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
      - (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;
      - (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;
      - (viii) refusal or failure to post the required performance security within the prescribed time;
      - (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
      - (x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;
      - (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or
      - (xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.
    - **IF THE SUCCESSFUL BIDDER:**
      - (ix) fails to sign the contract in accordance with ITB Clause 32; or
      - (x) fails to furnish performance security in accordance with ITB Clause 33



12.1.b (ii)	<p>Completed and signed <b>Technical Bid Form</b> and other <b>Technical Documents</b>:</p> <table border="1" data-bbox="316 320 1206 477"> <tr> <td data-bbox="316 320 525 398"><b>Annex V-A</b></td> <td data-bbox="533 320 1206 398">Technical Bid Form</td> </tr> <tr> <td data-bbox="316 398 525 477"><b>Annex V-A1</b></td> <td data-bbox="533 398 1206 477">Technical Specifications</td> </tr> </table>	<b>Annex V-A</b>	Technical Bid Form	<b>Annex V-A1</b>	Technical Specifications	
<b>Annex V-A</b>	Technical Bid Form					
<b>Annex V-A1</b>	Technical Specifications					
12.1.b (iii)	<p>Brochures or Technical Data Sheet or equivalent showing compliance to technical specifications of the laptop computer being offered. Internet downloads may be included to supplement the information contained in the original brochures of the laptop computer;</p>					
12.1.b (iv)	<p>Certification or Internet Press Release proving that the brand of the Equipment being offered is at the top 3 of computer shipments to the Philippines as reported for the year 2019 by an Internationally-Recognized Entity or Organization providing analysis, intelligence or advisory services on ICT;</p>					
12.1.b (v)	<p>Valid and Current Certificate of Distributorship / Dealership / Resellership for the Laptop computer issued by the Manufacturer in favor of the Bidder. If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company;</p>					
12.1.b (vi)	<p>List of Authorized Service Center/s in the Philippines (with available spare parts, indicating address, telephone &amp; fax numbers, email address and contact person) of the laptop computer being offered</p> <p>In the event of closure of business, termination of franchisee/service center, the supplier shall notify the PAF and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and services;</p>					
12.1.b (vii)	<p>Copy of Certificate of Performance Evaluation (<b>Annex V-B</b>) with a rating of at least Very Satisfactory, issued by bidder's Single Largest Completed Contract Client per Annex I-A;</p>					
12.1.b (viii)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <ul style="list-style-type: none"> <li>a) <b>FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):</b> Duly notarized Special Power of Attorney</li> <li>b) <b>FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:</b> Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ul> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>					



12.1.b (ix)	<b>Omnibus Sworn Statements using the form prescribed. (Revised Annex VI)</b>  (a) Authority of the designated representative (b) Non-inclusion in blacklist or under suspension status (c) Authenticity of Submitted Documents (d) Authority to validate Submitted Documents (e) Disclosure of Relations (f) Compliance with existing labor laws and standards (g) Bidders Responsibilities (h) Did not pay any form of consideration	
<b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>		
13.1	Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form ( <b>Revised Annex VII</b> ). The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted	

**Note:**

- 1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail.***
- 2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.***