



**BIDS AND AWARDS COMMITTEE I**

**SUPPLEMENTAL BID BULLETIN NO. 3**

**SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW  
KM450 SPARE PARTS FOR THE PHILIPPINE NAVY (PN)**

**Bid Reference No. MPG-BI-2019-125**

**Approved Budget for the Contract – Php 6,730,769.23**

This **Supplemental Bid Bulletin No. 3** is being issued to schedule the Submission and Opening of Bids, to further clarify, modify and amend the provisions in the Bidding Documents and in response to clarifications from prospective bidder for the aforementioned project, which have been answered as Bid Bulletin for the information of all prospective bidders.

**A. AMENDMENT TO THE BIDDING DOCUMENTS:**

<b>SUBMISSION AND OPENING OF BIDS ON : 24 JUNE 2019, 11:00 AM</b>			
<b>FROM</b>		<b>TO</b>	
<b>Section III. Bid Data Sheet (BDS)</b>			
<b>ITB Clause</b>		<b>ITB Clause</b>	
	<p>a. ELIGIBILITY DOCUMENTS</p> <p>a.1 ELIGIBILITY FOR LOCAL BIDDER</p> <p>Class "A" Documents:</p> <p>(i) xxx..</p> <p>(ii) xxx..</p> <p>(iii) xxx..</p> <p>(iv) xxx..</p> <p>(v) xxx..</p> <p>(vi) xxx..</p> <p>(vii) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II-A, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <u>Annex II-B</u>.</p> <p>xxx..</p> <p>Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the Committed Line of Credit <b>MUST BE A MACHINE VALIDATED. (<u>Annex II-B</u>)</b></p>		<p>a. ELIGIBILITY DOCUMENTS</p> <p>a.1 ELIGIBILITY FOR LOCAL BIDDER</p> <p>Class "A" Documents:</p> <p>(i) xxx..</p> <p>(ii) xxx..</p> <p>(iii) xxx..</p> <p>(iv) xxx..</p> <p>(v) xxx..</p> <p>(vi) xxx..</p> <p>(vii) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II-A, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <b>Revised Annex II-B</b>.</p> <p>xxx..</p> <p>Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the Committed Line of Credit <b>MUST BE A MACHINE VALIDATED. (<b>Revised Annex II-B</b>)</b></p>



12.1	<p>a.2 ELIGIBILITY FOR FOREIGN BIDDERS</p> <p>(i) xxx..  (ii) xxx..  (iii) xxx..  (iv) xxx..  (v) xxx..  (vi) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II-A, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <u>Annex II-B</u>.</p> <p>a) xxx..  b) Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the Committed Line of Credit <b>MUST BE MACHINE VALIDATED.</b> (<u>Annex II-B</u>)</p>	12.1	<p>a.2 ELIGIBILITY FOR FOREIGN BIDDERS</p> <p>(i) xxx..  (ii) xxx..  (iii) xxx..  (iv) xxx..  (v) xxx..  (vi) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II-A, in accordance with ITB Clause 5.5 OR Committed Line of Credit per <b>Revised Annex II-B</b>.</p> <p>a) xxx..  b) Should the bidder opt to submit a Committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the Committed Line of Credit <b>MUST BE MACHINE VALIDATED.</b> (<b>Revised Annex II-B</b>)</p>
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**B. REPLIES TO QUERIES OF BIDDERS:**

**KIA MOTORS CORPORATION** in its letter dated 14 May 2019 and 20 May 2019, received by BAC within the same dates.

<b>Queries:</b>	<ol style="list-style-type: none"> <li>1. Since there were consensus among participating countries including Philippines that only an Apostille shall be considered binding in authenticating the documents which means that no more document shall be authenticated by Philippine Embassy in Korea as per statement of DFA.</li> <li>2. Is it acceptable with PITC as a whole that this particular decision among participating countries in the Abolishment for foreign public document by being authenticated will not be honored but instead only by using the Apostille? xxx...</li> </ol>
<b>Response:</b>	<p>Section 23.2 of the 2016 Revised Implementing Rules and Regulations embodies the rules on translation and certification of foreign documents issued by foreign bidders. The certification required in said provision applies only when the equivalent documentary requirements submitted are initially expressed in another foreign language, which has been duly translated to English. On this basis, Clause 11 of the Instructions to Bidders requires that –</p> <p><i>“x x x. if the eligibility requirements or statements, the bids, and all other documents submitted to the BAC are in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated x x x; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder’s affairs in the Philippines. x x x.”</i></p>



The required authentication functions/services performed by the Philippine foreign service establishment/post are consistent with the 1963 Vienna Convention on Consular Relations. In this case, the DFA duly authenticates certain acts, deeds or documents, the receiving embassies or consulates or any other foreign legal entities are, in effect assured that aforesaid documents have been legalized in accordance with proper procedure.

On May 14, 2019, the Philippines has officially become a party to the Apostille Convention. As a consequence, authentication is still required for all Philippine documents to be used abroad, but this time with an Apostille instead of an Authentication Certificate (“red ribbon”) as proof of authentication. After authentication by the Department of Foreign Affairs – Office of Consular Affairs of the Philippines, there is no more need for authentication (legalization) by the Foreign Embassies or Consulates EXCEPT for countries that have not acceded to the Convention and countries that objected to the Philippine accession.

Conversely, in case foreign documents translated into English Language which will be used here in the Philippines, that English translation will no longer require legalization by the Philippine foreign service establishment/post if the country where the document originated is also a member of the Apostille Convention or is an Apostille country. Once Apostilized, the document (English translation) need not be authenticated by the Philippine Embassies/Consulates and the same can be validly used here in the Philippines and in any and all Apostille Countries. In other words, Philippine Embassies/Consulates shall no longer authenticate documents originating from Apostille countries.

For purposes of the instant procurement project, if Kia Motors Corporation’s documents coming from Korea are initially in Korean language, the following are required:

- 1) The documents should be translated into English language;
- 2) The English translation should be Apostilized by the relevant government agency or office of Korea. Once Apostilized, the English translation need not be authenticated by the Philippine Embassy/Consulate in Korea.

Bidders are advised to use and submit the **Committed Line of Credit Sample Form per Revised Annex II-B** together with the other required documents for the Bid Opening on **24 June 2019, 11:00 AM**. Also, please use the **Revised Checklist of Requirements** as reference.

This **Supplemental Bid Bulletin No. 3** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 30<sup>th</sup> day of May 2019 in Makati City.

Reviewed and Approved by:

**(SGD) CHRISTABELLE P. EBRIEGA**  
Chairperson, Bids and Awards Committee – I

**(SGD) ATTY. MA. GUDELIA C. GUESE**  
Vice Chairperson



**(OB) MYRA CHITELLA T. ALVAREZ**  
Member

**(SGD) DAVID A. INOCENCIO**  
Member

**(SGD) JOEL S. RODRIGUEZ**  
Member

**(SGD) VIVIAN E. MONSANTO**  
Alternate Member

**Concurred by:**

**LCDR EDWIN J LIWANAGAN PN**  
Provisional Member

**(PLEASE RETURN OR FAX THIS PORTION ONLY TO THE PITC BAC-I)**

Received by : (PLS SIGN) \_\_\_\_\_

Bidder's Name : (PLS PRINT) \_\_\_\_\_

Date : \_\_\_\_\_



Revised Annex II-B
Sample Form

(Name of Bank)

COMMITTED LINE OF CREDIT

Date: \_\_\_\_\_

PHILIPPINE INTERNATIONAL TRADING CORPORATION

NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City

CONTRACT/PROJECT : \_\_\_\_\_
COMPANY/FIRM : \_\_\_\_\_
ADDRESS : \_\_\_\_\_
BANK/FINANCING INSTITUTION : \_\_\_\_\_
ADDRESS : \_\_\_\_\_
AMOUNT : \_\_\_\_\_

This is to certify that the above Bank/Financing Institution with business address indicated above, has granted the (Supplier/Distributor/Manufacturer/Contractor), a credit line in the amount specified above which shall be used to finance the performance of the above-mentioned contract.

The credit line shall be available from (date of bid submission) and such line of credit shall be maintained until issuance of Certificate of Acceptance of the goods/services subject of the Contract/project by the joint PITC and \_\_\_\_\_ Representatives.

This Certification is being issued in favor of said (Supplier/Distributor Manufacturer/ Contractor) in connection with the bidding requirement of the Philippine International Trading Corporation for the above-mentioned Contract/Project. We are aware that any false statements issued by us will make us liable for perjury.

This committed line of credit cannot be terminated or cancelled without the prior written approval of Philippine International Trading Corporation.

\_\_\_\_\_  
Name and Signature of Authorized Financing Institution Office

\_\_\_\_\_  
Official Designation

Concurred by:

\_\_\_\_\_  
Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's) Authorized Representative

\_\_\_\_\_  
Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice \_\_\_\_\_ issued \_\_\_\_\_ at \_\_\_\_\_, Philippines.

NOTARY PUBLIC

Doc. No. : \_\_\_\_\_
Page No. : \_\_\_\_\_
Book No. : \_\_\_\_\_
Series of : \_\_\_\_\_



**PITC BIDS AND AWARDS COMMITTEE I**  
**REVISED CHECKLIST OF REQUIREMENTS**

Name of Company : \_\_\_\_\_

Project : **SUPPLY AND DELIVERY OF ONE (1) LOT VARIOUS BRAND NEW KM450 SPARE PARTS FOR THE PHILIPPINE NAVY (PN)**

Ref No. **MPG-BI-2019-125**

Approved Budget for the Contract (ABC): **₱ 6,730,769.23**

Per Bid Docs Item No.	Particulars	
	CERTIFICATION ON ELIGIBILITY	

**ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS**

**ELIGIBILITY (CLASS "A" DOCUMENTS)**

**a.1 ELIGIBILITY DOCUMENTS FOR LOCAL BIDDER**

12.1 a.1 (i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
12.1 a.1 (ii)	Valid and current Business/Mayor's Permit for issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas;  In case of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;	
12.1 a.1 (iii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018;	
12.1 a.1 (iv)	Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income).  Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	

**OR**

Submission of valid and current **PhilGEPS Certificate of Registration and Membership (Platinum Registration\*)** together with **Annex A** in lieu of items (i), (ii), (iii) and (iv) above.

\*Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.

In case the bidder opts to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *"GPPB Circular 07-2017 dated 31 July 2017"*



12.1 a.1 (v)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. <b>(Annex I)</b> ;							
12.1 a.1 (vi)	<p>Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids amounting to at least twenty-five percent (25%) of the ABC of the item being bid for <b>(Annex I-A)</b></p> <p>“Similar nature” shall mean <b>Spare Parts for KM450 or KM250</b>.</p> <p>Any of the following documents must be attached in <b>Annex I-A</b>:</p> <ul style="list-style-type: none"> <li>• Copy of End User’s Acceptance; or</li> <li>• Copy of Official Receipt/s; or</li> <li>• Copy of Sales Invoice with Collection Receipt/s</li> </ul>							
12.1 a.1 (vii)	<p>Duly signed Certificate of NFCC <b>(Annex II-A)</b> in accordance with ITB Clause 5.5 or Committed Line of Credit <b>(Revised Annex II-B)</b></p> <table border="1" data-bbox="231 795 1364 913"> <thead> <tr> <th data-bbox="231 795 614 869">ABC (PhP) DAP</th> <th data-bbox="614 795 986 869">NFCC must be at least equal to (PhP)</th> <th data-bbox="986 795 1364 869">Committed Line of Credit (PhP)</th> </tr> </thead> <tbody> <tr> <td data-bbox="231 869 614 913">6,730,769.23</td> <td data-bbox="614 869 986 913">6,730,769.23</td> <td data-bbox="986 869 1364 913">673,076.92</td> </tr> </tbody> </table> <p>a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in <b>Annex II-A</b>.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. The phrase “the values of the bidder’s current assets and current liabilities” shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Annual Income Tax Return and Audited Financial Statements.</li> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project</li> </ol> <p><b>OR</b></p> <p>b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit <b>MUST BE MACHINE VALIDATED (Revised Annex II-B)</b>.</p>	ABC (PhP) DAP	NFCC must be at least equal to (PhP)	Committed Line of Credit (PhP)	6,730,769.23	6,730,769.23	673,076.92	
ABC (PhP) DAP	NFCC must be at least equal to (PhP)	Committed Line of Credit (PhP)						
6,730,769.23	6,730,769.23	673,076.92						
<b>a.2 ELIGIBILITY DOCUMENTS FOR FOREIGN BIDDERS</b>								
<b>a.2.1 For Foreign Bidder</b>								
a.2.1 (i)	Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;							
a.2.1 (ii)	Valid and Current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018;							
a.2.1 (iii)	Corporate Financial Statement or Annual Report for 2018 or 2017.							



<p><b>OR</b> Submission of valid and current <b>PhilGEPS Certificate of Registration and Membership (Platinum Registration*)</b> together with <b>Annex A</b> in lieu of items (i), (ii), (iii) and (iv) above.</p> <p>*Note: Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.</p> <p>In case the bidder opts to submit their Class “A” Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. <i>“GPPB Circular 07-2017 dated 31 July 2017”</i></p>							
a.2.1 (iv)	Statement of all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. <b>(Annex I)</b>						
a.2.1 (v)	Statement of Single Largest Completed Contract of Similar Nature within the last five (5) years from date of submission and receipt of bids amounting to at least twenty-five percent (25%) of the ABC of the item being bid for <b>(Annex I-A)</b>  “Similar nature” shall mean <b>Spare Parts for KM450 or KM250.</b>  Any of the following documents must be attached in <b>Annex I-A:</b> <ul style="list-style-type: none"> <li>• Copy of End User’s Acceptance; or</li> <li>• Copy of Official Receipt/s; or</li> <li>• Copy of Sales Invoice with Collection Receipt/s</li> </ul>						
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ABC (Php) DAP	NFCC must be at least equal to (Php)	Committed Line of Credit (Php)					
6,730,769.23	6,730,769.23	673,076.92					





	<p><b>OR</b></p> <p>b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit <b>MUST BE MACHINE VALIDATED. (Revised Annex II-B)</b></p>	
<p><b>Class “B” Document: (For Joint Venture)</b></p>		
	<p><b><u>Class “B” Document: (For Joint Venture)</u></b></p> <p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i></p> <p><i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p> <p><b>1) For Joint Ventures, Bidder to submit either:</b></p> <ul style="list-style-type: none"> <li>(i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or</li> <li>(ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <b>(Annex III)</b></li> </ul> <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) <b>of the 2016 Revised IRR of RA 9184</b>]</p> <p><b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture</u></b></p> <p><b>2) Each JV Partner, must also submit the following:</b></p> <ul style="list-style-type: none"> <li>(i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</li> <li>(ii) Valid and current Business/Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located <b>OR</b> the equivalent document for Exclusive Economic Zones or Areas.</li> </ul> <p>In case of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;</p>	



	<p>(iii) Valid and current Tax Clearance per Executive Order 398, Series of 2005 and Revenue Memorandum Order No. 46-2018;</p> <p>(iv) Copy of Audited Financial Statements for 2018 and 2017 (in comparative form or separate reports):</p> <p style="padding-left: 40px;">(a) Independent Auditor's Report;</p> <p style="padding-left: 40px;">(b) Balance Sheet (Statement of Financial Position); and</p> <p style="padding-left: 40px;">(c) Income Statement (Statement of Comprehensive Income).</p> <p>Each of the above statements must have stamped (received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p>	
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**Foreign JV Partner**

12.1 b. 2 (i)	Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based;	
12.1 b. 2 (ii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.	
12.1 b. 2 (iii)	Corporate Financial Statement or Annual Report for 2018 or 2017.	

**OR**

Submission of valid and current **PHILGEPS Certificate of Registration and Membership (Platinum Registration\*) together with Annex A.**

\*Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submission of Platinum Registration, bidders are required to submit the valid and current documents including:

**For Local JV Partner:** Audited Financial Statements for 2018 and 2017 (stamped received by the BIR or its duly accredited authorized institutions) together with the Platinum Registration.

**For Foreign JV Partner:** Corporate Financial Statement of Annual Report for 2018 or 2017.

***For other required Class "A" Eligibility Documents, submission by any of the partner(s) constitutes collective compliance. Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of All its Ongoing Contracts (Annex I).***



**TECHNICAL DOCUMENTS**

12.1. b Bid security must be issued in favor of the **PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)** in any of the following forms:

- 1) Bid Securing Declaration per **Annex IV**;
- 2) Cash or Cashier's/Manager's Check equivalent to at least 2% of the ABC;
- 3) Bank Guarantee/Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; **OR**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC

Description	Qty	ABC (PhP) (DAP)*	Bid Security (PhP)**	
			2% of ABC*	5% of ABC*
Various KM450 Spare Parts	1 lot	6,730,769.23	134,615.38	336,538.46

\*Customs Duties and Taxes for the account of PN

\*\*Must be issued by a Local Universal or Local Commercial Bank

**Notes:**

- (a) The Cashier's/Manager's Check shall be issued by a Local Universal or Commercial Bank.
- (b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.
- (c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:
  - (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
  - (2) Callable upon demand
  - (3) **Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:**
    - **IF A BIDDER:**
      - (i) withdraws its bid during the period of bid validity specified in ITB Clause 17;
      - (ii) does not accept the correction of errors pursuant to ITB Clause 28.3(b);
      - (iii) has a finding against the veracity of any of the documents submitted as stated in ITB Clause 29.2; or
      - (iv) submission of eligibility requirements containing false information or falsified documents;
      - (v) submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
      - (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;



	<p>(vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;</p> <p>(viii) refusal or failure to post the required performance security within the prescribed time;</p> <p>(ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;</p> <p>(x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;</p> <p>(xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or</p> <p>(xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason.</p> <p>▪ <b>IF THE SUCCESSFUL BIDDER:</b></p> <p>(xiii) fails to sign the contract in accordance with ITB Clause 32; or</p> <p>(xiv) fails to furnish performance security in accordance with ITB Clause 33.</p>					
<p>12.1. b (ii)</p>	<p>Completed and signed <b>Technical Bid Form and other Technical Documents:</b></p> <table border="1" data-bbox="333 1184 1259 1274"> <tr> <td data-bbox="333 1184 660 1229">Revised Annex V-A</td> <td data-bbox="660 1184 1259 1229">Technical Bid Form (4 pages)</td> </tr> <tr> <td data-bbox="333 1229 660 1274">Annex V-A1</td> <td data-bbox="660 1229 1259 1274">Technical Requirements (5 pages)</td> </tr> </table>	Revised Annex V-A	Technical Bid Form (4 pages)	Annex V-A1	Technical Requirements (5 pages)	
Revised Annex V-A	Technical Bid Form (4 pages)					
Annex V-A1	Technical Requirements (5 pages)					
<p>12.1. b (iii)</p>	<p>Hard copy or print of Technical Manual or Part List/ Catalogue indicating the Part Number of the Spare Parts showing compliance to the required Technical Specifications for all the items. All other pages of the catalogue may be submitted in electronic copy. Technical Manual or Part List indicating the Part Number of the Spare Parts showing compliance to the required Technical Specifications for all the items.</p>					
<p>12.1. b (iv)</p>	<p><b>For Manufacturer:</b> Certification that the Bidder is a Manufacturer of the item being bid for (<b>Annex V-B</b>).</p> <p><b>For Distributorship/Dealership/Resellership:</b> Valid and Current Certificate of Distributorship/ Dealership/Resellership of the item offered, issued by the Original Equipment Manufacturer (OEM) of the product (if Bidder is not the manufacturer). If the certificate is not issued by the manufacturer, bidder must also present an appropriate document showing the relationship between the manufacturer and the issuing company.</p>					
<p>12.1. b (v)</p>	<p>Duly Notarized authorization of the Philippine Based Company's representative (e.g. Secretary's Certificate for Corporation, Special Power of Attorney for Sole Proprietor) with specimen signature of the authorized representative to transact with PITC including address, telephone number, fax number and email address;</p>					
<p>12.1. b (vi)</p>	<p>Valid and current <b>Written appointment of the Philippine based company</b> (as local representative of foreign bidder) issued by the foreign bidder.</p> <p>The written appointment must include detailed scope of responsibility of the local representative.</p>					



12.1. b (vii)	Valid and Current <b>ISO Registration Certificate</b> (or equivalent) issued by an independent certifying agency in the name of the manufacturer of the item.	
12.1. b (viii)	Certificate of Sample Item Verification issued by the Commanding Officer of: a. Motor Transport and Maintenance Battalion; OR b. Logistics Officer of Motor Transport and Maintenance Battalion	
12.1. b (ix)	Proof of Authority of the designated representative/s for purposes of the bidding. a. Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR b. Duly notarized Secretary’s Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.  Provided that in the case of unincorporated joint venture, each member shall submit a separate Special Power of Attorney and/or Secretary’s Certificate evidencing the authority of the designated representatives for purposes of this bidding.	
12.1.b (x)	Omnibus Sworn Statement ( <b>Annex VI</b> ). (a) Authority of the designated representative with corresponding proof of authorization; (b) Non-inclusion in the Blacklist nor Under Suspension Status by Any Agency or Government Instrumentality; (c) Authenticity of Submitted Documents; (d) Authority to Validate Submitted Documents; (e) Disclosure of Relations; (f) Compliance with existing labor laws and standards; (g) Bidders Responsibilities; (h) Did not Pay Any Form of Consideration	
<b>ENVELOPE 2: FINANCIAL COMPONENT</b>		
13.1 (a)	Completed and signed Financial Bid Forms <b>Annex VII</b> Detailed Financial Bid Form <b>Annex VII-A</b>	

**Note:**

1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.