



INVITATION TO BID

SUPPLY AND DELIVERY OF THREE (3) UNITS BRAND NEW 15-SEATER MULTI-PURPOSE VEHICLE (MPV) FOR THE GENERAL HEADQUARTERS, ARMED FORCES OF THE PHILIPPINES (GHQ, AFP)

Bid Reference No. MPG-BI-2018-237

Approved Budget for the Contract - P 2,596,153.83

1. The Philippine International Trading Corporation (PITC) and the General Headquarters, Armed Forces of the Philippines (GHQ, AFP) intend to apply the sum of PESOS: Two Million Five Hundred Ninety-Six Thousand One Hundred Fifty-Three and 83/100 (P 2,596,153.83) (Inclusive of VAT) being the Approved Budget for the Contract (ABC) to payment under the contract for the Supply and Delivery of Three (3) Units Brand New 15-Seater (Minimum) Multi-Purpose Vehicle (MPV) for the General Headquarters, Armed Forces of the Philippines (GHQ, AFP) more particularly described as follows:

Description	Qty	ABC (PhP) (Inclusive of VAT)	Funding Source	Bid Security:	Cost of Bidding Documents (cash payment only) (PhP)
15-Seater (Minimum) Multi-Purpose Vehicle (MPV)	3 units	2,596,153.83 (865,384.61/unit)	PITC AR No. 0002761 dated 01 Feb 2018	<ul style="list-style-type: none">• Bid Securing Declaration• Cash or Cashier's/ Manager's Check equivalent to at least 2% of the ABC• Bank Guarantee/ Bank draft or Irrevocable LC*• Surety bond callable upon demand*	2,500.00

* Must be issued by a Local Universal or Local Commercial Bank.

2. Bids received in excess of the ABC for each item shall be automatically rejected at Bid opening.
3. **PITC and GHQ, AFP** now invite Bids from authorized local Automotive Dealers, Suppliers, Distributors or resellers for the **Supply and Delivery of Three (3) Units Brand New 15-Seater (Minimum) Multi-Purpose Vehicle (MPV)** (hereafter referred to as GOODS).
4. The bidding is open to Filipino citizen/sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. Delivery of Goods is required within sixty (60) calendar days from receipt of the Notice to Proceed.
6. Delivery Place: SAO, General Headquarters, Armed Forces of the Philippines (GHQ, AFP), Camp General Emilio Aguinaldo, Quezon City.
7. A prospective Bidder should have completed a **single contract** of similar to the contract to be bid amounting to at **fifty percent (50%) of the ABC** of the project **within the last five (5) years** from the date of submission and receipt of bids.
- “Similar contract” shall mean **Motor Vehicles**.
8. The brand of the vehicle to be offered must have been in the Philippine market for the past fifteen (15) years.
9. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by R.A. 9184 and its **2016** Revised IRR.



10. The Invitation to Bid and Bidding Documents may be downloaded from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)** and **PITC website** at www.pitc.gov.ph. Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.

11. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am – 4:00pm) but no later than 4:00pm upon payment of a non-refundable fee as indicated above. The Bidding Documents shall be received personally by the prospective bidder or his duly authorized representative upon presentation of proper identification document.

Note: For item procurement, the maximum fee for the Bidding Documents for each item shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all items shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all items.

Bidding Documents may be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the bid documents.

12. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bidding Documents	8:00 AM to 4:00 PM only, Mondays to Fridays, starting 29 June 2018	BAC I Secretariat c/o Ms. Jane Arcilla at 4/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City
2. Pre-Bid Conference	12 July 2018, 2:00PM	5/F Conference Room, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City
3. Submission and Opening of Bids	01 August 2018, 3:00 PM *late bids shall not be accepted	

13. Interested bidders may obtain further information from the **BAC I Secretariat c/o Ms. Jane C. Arcilla at the 4/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays starting 29 June 2018 at tel. No. 818-98-01 loc. 382. However, any queries relative to the contents of the Bidding Documents and the project requirements can only be made by suppliers not later than ten (10) days prior to the Submission and Opening of Bids.**

14. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

PITC BIDS & AWARDS COMMITTEE I