



## INVITATION TO BID

### SUPPLY AND DELIVERY OF ONE (1) LOT BRAND NEW CRANIOTOMY AND SPINE INSTRUMENT SET WITH CONTAINERS, ONE (1) LOT BRAND NEW NEUROSURGERY SKULL BASE INSTRUMENT SET WITH CONTAINERS, AND ONE (1) LOT BRAND NEW NEUROSURGICAL MICRO INSTRUMENT SET FOR THE UNIVERSITY OF THE PHILIPPINES - PHILIPPINE GENERAL HOSPITAL (UPM-PGH)

Bid Reference No.: GPG-B1-2019-342

1. The **Philippine International Trading Corporation (PITC)** and the **University of the Philippines (Manila) –Philippine General Hospital (UPM-PGH)** intend to apply the sum of the following being the Approved Budget for the Contract (ABC) to payment under the contract for each lot below:

Lot No.	Description (Supply and Delivery)	Qty	ABC (₱) (VAT Inclusive)	Funding Source	Bid Security in any of the following forms:	Cost/Price of Bid Documents (cash payment only) (₱)
1	Brand New Craniotomy and Spine Instrument Set with Containers	1 lot	4,205,440.64	TL-2016-033 dated 01/16/17	<ul style="list-style-type: none"><li>• Bid Securing Declaration</li><li>• Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC</li><li>• Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC*</li><li>• Surety bond callable upon demand to at least 5% of the ABC**</li></ul>	4,200.00
2	Brand New Neurosurgery Skull Base Instrument Set with Containers	1 lot	2,792,992.05	TL-2016-031 dated 11/11/16		2,700.00
3	Brand New Neurosurgical Micro Instrument Set	1 lot	2,800,000.00	AR#2087 dated 12/19/16		2,800.00

\*Only those issued and confirmed by a Local Universal or Local Commercial Bank

\*\*Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond.

Bidders may bid for one, some or all lots.

Bids received in excess of the ABC shall be automatically rejected at Bid opening.

2. The PITC and UPM-PGH now invite Bids from Manufacturers or First Tier Distributors for the Supply and Delivery of One (1) Lot Brand New Craniotomy and Spine Instrument Set With Containers, One (1) Lot Brand New Neurosurgery Skull Base Instrument Set With Containers, and One (1) Lot Brand New Neurosurgical Micro Instrument Set (hereinafter referred to as **GOODS**).

*“First Tier Distributor” shall mean a Philippine-based company directly appointed by the principal manufacturer of the equipment regardless of the type of equipment/products carried for the principal manufacturer.*

*Foreign manufacturers must be represented by a Philippine-based company.*

3. The bidding is restricted to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging citizens of the Philippines.
4. A prospective Bidder should have completed a contract of similar nature within the **last five (5) years** from the date of submission and receipt of bids amounting to at least **fifty percent (50%)** of the ABC.

**Similar contract** shall mean **“Surgical Instrument”**.

5. Delivery Period: Within ninety (90) calendar days after receipt of Notice to Proceed or Opening of Letter of Credit whichever comes later. However, if payment is through a Letter of Credit, the supplier's Proforma Invoice for LC opening must be issued/made to PITC within seven (7) calendar days from receipt of Notice of Award. Also, Single Administrative Document (SAD) must be submitted within seven (7) calendar days upon receipt of the Notice to Submit SAD. Otherwise, the period for delivery shall be reckoned from date of receipt of the Notice to Proceed.

Delivery Place: Property Section, Philippine General Hospital, Taft Avenue, Manila

6. Open competitive bidding procedures will be conducted using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the "Government Procurement Reform Act". All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
7. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am-4:00pm) but not later than 4:00pm upon payment of a nonrefundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

8. Interested bidders may obtain further information from PITC and inspect the Bidding Documents at the address given below during office hours.
9. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1) <b>Sale and Issuance</b> of Bidding Documents	<b>8:00 AM to 4:00 PM only Mondays to Fridays starting 22 August 2019</b>	5/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
2) <b>Pre-Bid Conference</b>	29 August 2019 (Thursday) 03:00 PM	5/F Conference Room, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
3) <b>Submission and Opening of Bid Documents</b>	27 September 2019 (Friday) 03:00 PM *Late bids shall not be accepted	

10. Interested bidders may obtain further information from the BAC Secretariat c/o Ms. Ana DG. Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays **starting 22 August 2019** or call tel. No. 818-1479 to 81 loc. 308. **However, any queries relative to the contents of the bidding documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
11. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**(Sgd) PITC, Bids & Awards Committee I**

*Posting of Invitation to Bid and Bidding Documents on 22 August 2019 @ PhilGEPS & PITC Bulletin Board*