



**Philippine International Trading Corporation  
BIDS & AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE  
SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) SET BRAND  
NEW MAGNETIC RESONANCE IMAGING (MRI) SCANNER 1.5 TESLA, (SUPERCONDUCTING  
ACTIVELY SHIELDED) WITH ACCESSORIES AND AIR-CONDITIONING SYSTEM FOR THE  
DEPARTMENT OF RADIOLOGY - UNIVERSITY OF THE PHILIPPINES MANILA – PHILIPPINE  
GENERAL HOSPITAL (UPM-PGH)  
**BID REF. NO. GPG-B1-2019-105**  
2 May 2019, 5<sup>th</sup> Floor Conference Room

There being a quorum, Vice-Chair convened the meeting at 11:15 A.M.

In attendance are:

FOR PITC BAC-I	FOR PROPONENT – UPM-PGH
Christabelle P. Ebriega, Chairperson (on leave)	As per attached attendance sheet
Atty. Ma. Gudelia C. Guese, Vice-Chair and Presiding Officer	
Myra T. Alvarez, Member	
David A. Inocencio, Member	
Joel S. Rodriguez, Member	
PITC TWG/BAC Secretariat (as per attached attendance Sheet)	
<b>BIDDERS</b>	
As per attached attendance sheet	

**HIGHLIGHTS OF PROCEEDINGS:**

- Vice-Chair welcomed everyone to the pre-bid conference for the Supply, Delivery, Installation, Testing and Commissioning of One (1) Set Brand New Magnetic Resonance Imaging (MRI) Scanner 1.5 Tesla, (Superconducting Actively Shielded) With Accessories and Air-Conditioning System for the Department of Radiology - University of the Philippines – Philippine General Hospital (UPPGH). After which, Vice-Chair introduced the BAC members and the UPM-PGH Provisional Member and Representative/s.
- Vice-Chair acknowledged the presence of the following prospective bidders present in this pre-bid conference; namely:
  1. Medicotek Inc.
  2. Elan Vita Diagnostic Solutions
  3. Philips Healthcare and Technomed International Inc.
  4. Siemens Healthcare Inc.
  5. General Electric Philippines, Inc.
  6. Superserve Corporation
  7. Himex Corporation
  8. Medilines Distributor Inc.
  9. Cosmo Medical Inc.
- Vice-Chair informed that to be able to participate in this bid project, the prospective Bidder should have completed a contract of similar nature within the last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC.

Similar contract shall mean "Medical Equipment".

- At the same time, this bid project is open to Manufacturers or Local First Tier Distributors of the principal manufacturer for the Supply, Delivery, Installation, Testing and Commissioning of One (1) Set Brand New Magnetic Resonance Imaging (MRI) Scanner 1.5 TESLA (Superconducting Actively Shielded) with Accessories and Air-Conditioning System for the Department of Radiology - University of the Philippines Manila – Philippine General Hospital (UPM-PGH).

*“First Tier Distributor” shall mean a Philippine-based company directly appointed by the principal manufacturer of the equipment regardless of the type of equipment/products carried for the principal manufacturer.*

*Foreign Manufacturers must be represented by a Philippine-based company.*

- Vice-Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the prospective Bidders at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Vice-Chair started to discuss the Envelope System:
  - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid that should be in Separate Folder per Lot (in 3 copies) because each lot has a separate Financial Bid Form.
  - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: “original”, “duplicate” and “triplicate”.
  - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

#### **ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS**

<b><u>Class “A” Eligibility Documents for Local Bidders</u></b>	<b><u>Vice-Chair’s Instructions</u></b>
SEC/DTI Registration Certificate	<p><b>For Corporation</b>, submission will be the SEC Registration Certificate.</p> <p><b>For the Sole Proprietorship</b> a copy of valid and current DTI business registration; and</p> <p><b>For Cooperatives</b> a copy of valid and current Cooperative Development Authority (CDA)</p>
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Bidders must submit their 2019 Mayor’s Permit.</p> <p>In case of recently expired Mayor’s/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>
Valid and Current Tax Clearance	<p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Vice-Chair informed the bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Vice-Chair advised Bidders to only transact with legitimate employees of BIR.</p>

Audited Financial Statements for 2018 and 2017	Submission will be the 2018 and 2017 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all pages of which must have the stamp "Received" by the BIR.
Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).	<p>If a Bidder is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Vice-Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p>
Annex I Statement of all Ongoing government and private contracts including contracts awarded but not yet started	<p>Vice-Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> <li>• Form Annex I is already provided in the Bidding Documents. Bidders to use Annex I;</li> <li>• Bidders to provide the information called for;</li> <li>• Additional sheets can be used for as long as the authorized representative signs the last page.</li> </ul>
Annex I-A Statement of Single Largest Contract similar to the contract being bid within the last 5 yrs. equivalent to at least 50% of the ABC.  Similar contract shall mean "Medical Equipment".	<ul style="list-style-type: none"> <li>• A form is again provided;</li> <li>• Bidders to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> <li>1. Copy of Official Receipt; or</li> <li>2. End User's Acceptance; or</li> <li>3. Sales Invoice together with Collection Receipt (They go together)</li> </ol> </li> </ul>
Net Financial Contracting Capacity (NFCC)          Committed Line of Credit (CLC)	<p><b><u>For NFCC</u></b> - A form is provided for as <b>Annex II</b>;</p> <p>As the sample form was flashed on the screen, Vice-Chair's instructions is for the Bidder to supply the necessary details as required. A formula is already provided for the bidder to come up with the NFCC.</p> <p>The NFCC must at least be equal to the ABC of the project.</p> <p><b><u>For CLC</u></b> - A sample form is provided for as <b>Annex II-A</b></p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit Committed Line of Credit, issued by a local commercial/Universal Bank.</p> <p>Vice-Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
<b>FOR FOREIGN MANUFACTURERS</b>	<p>For foreign manufacturers the following are the eligibility documents for submission:</p> <ol style="list-style-type: none"> <li>1. Valid and Current Certificate/ license/ authority to conduct business issued by the regulatory authority in the country where bidder is based;</li> <li>2. Valid and Current Tax Clearance issued by Philippines' Bureau of Internal Revenue (BIR) Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005;</li> </ol>

	<ol style="list-style-type: none"> <li>3. Corporate Financial Statement or Annual Report for 2017 or 2018;</li> <li>4. Duly filled up and signed form Annex I;</li> <li>5. Duly filled up and signed form Annex I-A, with any of the following attachment: <ul style="list-style-type: none"> <li>• Certificate of Acceptance issued by the end-user; or</li> <li>• Official Receipt or Payment</li> </ul> </li> <li>6. NFCC or CLC.</li> </ol>
<u>Technical Documents</u>	<u>Vice-Chair 's Instructions</u>
<p><b>Annex IV Bid Security</b></p>	<p>Vice-Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <ol style="list-style-type: none"> <li>a. <b>Bid Securing Declaration.</b> <ul style="list-style-type: none"> <li>• A form is provided for as <b>Annex IV.</b></li> </ul> </li> </ol> <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Vice-Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and submit it notarized.</p> <p>The other forms of Bid Security are:</p> <ol style="list-style-type: none"> <li>b. <b>Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC;</b></li> <li>c. <b>A Bank Draft / Bank Guarantee or Irrevocable LC equivalent to at least 2% of the ABC; OR</b></li> <li>d. <b>Surety Bond callable upon demand equivalent to at least 5% of the ABC.</b></li> </ol> <p>In case Bidders will opt for a Surety Bond, The Bidder has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Vice-Chair advised the Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> <p>The fourteen (14) grounds is found in Clause 12.1(b) (i) (c) (3) (i) to (xiv) of the Bid Data Sheet.</p>

<p><b>Annex-V</b> Technical Bid Form</p>	<p>As the Technical Bid Form was flashed on the screen Vice-Chair's instructions are as follows:</p> <ul style="list-style-type: none"> <li>• There is an instruction on the top most part of the form that states "Please use the Bid Form. Do not retype or alter";</li> <li>• Bidders to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance";</li> <li>• Bidders to specify the Brand and Model Number of the following: <ul style="list-style-type: none"> <li>a) MRI Scanner</li> <li>b) MR Compatible Stretcher / Gurney</li> <li>c) MR Compatible Dual Barrel Power Injector</li> <li>d) MR Compatible Portable Patient Monitor</li> <li>e) Defibrillator with Pacer</li> <li>f) MR Compatible Syringe Pump</li> <li>g) Medical Device DVD/CD Publisher</li> </ul> </li> <li>• All pages must be signed by the authorized representative of the Bidder.</li> </ul> <p>Vice-Chair reminded the Bidder that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p> <div style="border: 1px solid black; padding: 2px;"> <p>Vice-Chair informed the Bidders that the Committee will issue a Bid Bulletin to revise the Technical bid Form.</p> </div>
<p><b>Annex V-A</b> Duly signed/conformed UPM-PGH Terms of Reference (8 pages)</p>	<ul style="list-style-type: none"> <li>• Bidder's authorized representative/s to sign the "Conforme" box provided on all pages.</li> </ul>
<p>Product brochure(s) or technical data sheet(s)</p>	<p>Product brochure(s) or technical data sheet(s) in Hard and Soft copies showing the technical specifications of the following in English language;</p> <ol style="list-style-type: none"> <li>a. MRI Scanner main components <ol style="list-style-type: none"> <li>i. MRI Scanner;</li> <li>ii. Patient Table;</li> <li>iii. Main Console;</li> <li>iv. Diagnostic Workstation;</li> <li>v. Cooling / Chiller System;</li> </ol> </li> <li>b. MR Compatible Wheelchair;</li> <li>c. MR Compatible Stretcher/Gurney;</li> <li>d. MR Compatible Dual Barrel Power Injector;</li> <li>e. MR Compatible Portable Patient Monitor;</li> <li>f. MR Compatible CCTV System;</li> <li>g. MR Compatible Fire Extinguisher;</li> <li>h. Defibrillator with Pacer;</li> <li>i. MR Compatible Syringe Pump;</li> <li>j. MR Compatible Two-way Intercom System;</li> <li>k. Flexible Patient Transfer Board;</li> <li>l. Hand-held Metal Detector;</li> <li>m. Medical DVD/CD Publisher;</li> <li>n. MR Compatible Medical Oxygen Regulator;</li> </ol> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>
<p>For Manufacturers</p>	<p>Submission of Certification that the manufacturer has been in the business of manufacturing the MRI Scanner being offered, sample form per <b>Annex V-B</b>;</p>

<p>For First Tier Distributors</p>	<p>Bidders to submit a copy of valid and current Certificate of Distributorship (as First Tier Distributor) issued by the principal manufacturer authorizing the bidder to sell/distribute the MRI Scanner subject of this bidding.</p> <p>The Certificate <b>MUST INDICATE/INCLUDE</b> the following:</p> <ol style="list-style-type: none"> <li>a) That the manufacturer has been in the business of manufacturing MRI Scanner for at least twenty (20) years;</li> <li>b) Guarantee letter that the manufacturer and local distributor to ensure availability of supplies, parts and accessories for at least ten (10) years after expiration of the warranty period.</li> <li>c) That service engineers are factory trained on service and repair;</li> <li>d) That the brand of the MRI Scanner has been in the Philippine market for at least ten (10) years;</li> </ol> <p>Again, If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>																
<p>List of at least five (5) MRI installation of the same brand that has been installed, commissioned and accepted by Tertiary Hospitals in the Philippines within the past 10 years</p>	<p>Bidders to submit a List of at least five (5) MRI installation of the same brand that has been installed, commissioned and accepted by Tertiary Hospitals in the Philippines within the past 10 years.</p> <p>Vice-Chair emphasized that the Bidders that the Certificate of Acceptance or Invoice must be attached.</p> <table border="1" data-bbox="711 959 1446 1951"> <thead> <tr> <th data-bbox="711 959 1076 996"><b>Bidder's Query</b></th> <th data-bbox="1076 959 1446 996"><b>Committee's Reply</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="711 996 1076 1071">Medilines: is it specific for the Bidder?</td> <td data-bbox="1076 996 1446 1071"></td> </tr> <tr> <td data-bbox="711 1071 1076 1183">Because we've installed five (5) MRI before but now we have a new brand.</td> <td data-bbox="1076 1071 1446 1183"></td> </tr> <tr> <td data-bbox="711 1183 1076 1308"></td> <td data-bbox="1076 1183 1446 1308">I think the idea here is the MRI installed must be the same brand that you will offer.</td> </tr> <tr> <td data-bbox="711 1308 1076 1731">Elan Vita: honestly our company carry MRI from China we comply with all the Software and specifications, however just recently we installed two (2) units only here in the Philippines. Is there a possibility that you can lower the requirements because we are limiting the (Vice-Chair interrupted)</td> <td data-bbox="1076 1308 1446 1731"></td> </tr> <tr> <td data-bbox="711 1731 1076 1794"></td> <td data-bbox="1076 1731 1446 1794">We're are not limiting, we are setting a standard.</td> </tr> <tr> <td data-bbox="711 1794 1076 1918">But if we will have a Joint Venture from China can they use their installation abroad?</td> <td data-bbox="1076 1794 1446 1918"></td> </tr> <tr> <td data-bbox="711 1918 1076 1951"></td> <td data-bbox="1076 1918 1446 1951">UPM-PGH: No.</td> </tr> </tbody> </table>	<b>Bidder's Query</b>	<b>Committee's Reply</b>	Medilines: is it specific for the Bidder?		Because we've installed five (5) MRI before but now we have a new brand.			I think the idea here is the MRI installed must be the same brand that you will offer.	Elan Vita: honestly our company carry MRI from China we comply with all the Software and specifications, however just recently we installed two (2) units only here in the Philippines. Is there a possibility that you can lower the requirements because we are limiting the (Vice-Chair interrupted)			We're are not limiting, we are setting a standard.	But if we will have a Joint Venture from China can they use their installation abroad?			UPM-PGH: No.
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		<p>It's not just the track record of the Machine it's also the service record of the supplier or the distributor, you may have the best machine but the worst service won't work with us.</p> <p>UPM-PGH: we cannot risk, we prefer you show your track record elsewhere and if you're good eventually you'll be qualified.</p>														
<p>Duly accomplished and notarized Affidavit of Site Inspection with Site Readiness Report of Site</p>	<p>Okay.</p> <p>Duly accomplished and notarized Affidavit of Site Inspection with Site Readiness Report of Site per <b>Annex V-C</b>.</p> <p>Contact Person: Ms. Virginia C. Bembo Contact No.: 0916 -767-9028 / (02) 554-8400 Local 3101</p> <p>Vice-Chair informed the Bidders that the Committee will issue a Bid Bulletin to revise the Form (Annex V-C).</p>															
<p>For MRI Scanner, Certificate of Product Registration or Certificate of Product Exemption (COE)</p>	<p>This requirement is for MRI Scanner, submission of Certificate of Product Registration or certificate of product exemption from the Philippine FDA.</p> <table border="1" data-bbox="704 892 1443 1796"> <thead> <tr> <th data-bbox="704 892 1068 929">Bidder's Query</th> <th data-bbox="1073 892 1443 929">Committee's Reply</th> </tr> </thead> <tbody> <tr> <td data-bbox="704 936 1068 974">For the Scanner only Atty.?</td> <td data-bbox="1073 936 1443 974"></td> </tr> <tr> <td data-bbox="704 981 1068 1093">How about the other equipment that's included in the package?</td> <td data-bbox="1073 981 1443 1093">MRI Scanner.</td> </tr> <tr> <td data-bbox="704 1101 1068 1151"></td> <td data-bbox="1073 1101 1443 1151">The requirement is only for the MRI Scanner.</td> </tr> <tr> <td data-bbox="704 1158 1068 1246">I think the DOH policy is that all equipment should be...</td> <td data-bbox="1073 1158 1443 1246"></td> </tr> <tr> <td data-bbox="704 1253 1068 1477"></td> <td data-bbox="1073 1253 1443 1477">Okay, we will clarify this requirement to enumerate the other equipment where we need a Certificate of Product Registration or Certificate of Product Exemption.</td> </tr> <tr> <td data-bbox="704 1485 1068 1796"></td> <td data-bbox="1073 1485 1443 1796">If you have concerns or clarifications with the requirements you can raise it in writing and send it to the PITC BAC and the answers will be through a Bid Bulletin which will be posted in the PhilGEPS and PITC website (<a href="http://www.pitc.gov.ph">www.pitc.gov.ph</a>).</td> </tr> </tbody> </table>		Bidder's Query	Committee's Reply	For the Scanner only Atty.?		How about the other equipment that's included in the package?	MRI Scanner.		The requirement is only for the MRI Scanner.	I think the DOH policy is that all equipment should be...			Okay, we will clarify this requirement to enumerate the other equipment where we need a Certificate of Product Registration or Certificate of Product Exemption.		If you have concerns or clarifications with the requirements you can raise it in writing and send it to the PITC BAC and the answers will be through a Bid Bulletin which will be posted in the PhilGEPS and PITC website ( <a href="http://www.pitc.gov.ph">www.pitc.gov.ph</a> ).
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<p>Valid and current ISO Certificate</p>	<p>Valid and current ISO Certificate in the name of the <b>MRI Scanner Manufacturer</b>. The Certificate must be issued by an independent Certifying Body/Agency.</p> <p>Again, If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>															

<p>List of Manufacturer's Branch Office /Sales Office</p>	<p>Bidders to submit its list of <b>MRI Scanner Manufacturer's Branch Office /Sales Office</b> in the following:</p> <ul style="list-style-type: none"> <li>a) Any country in Western Europe;</li> <li>b) US or Canada; <b>AND</b></li> <li>c) Japan/Singapore</li> </ul> <p>Vice-Chair emphasized that the List of MRI Scanner Manufacturer's Branch Office /Sales Office must have in all those areas enumerated above.</p> <table border="1" data-bbox="706 448 1437 1009"> <thead> <tr> <th data-bbox="706 448 1071 498">Bidder's Query</th> <th data-bbox="1071 448 1437 498">Committee's Reply</th> </tr> </thead> <tbody> <tr> <td data-bbox="706 498 1071 623">Can it be a generalized certification states that we have branches all over those areas?</td> <td data-bbox="1071 498 1437 623"></td> </tr> <tr> <td data-bbox="706 623 1071 809"></td> <td data-bbox="1071 623 1437 809">It should be a List and Address of Branch Office /Sales Office in Any country in Western Europe, US or Canada and Japan/Singapore.</td> </tr> <tr> <td data-bbox="706 809 1071 859">Any location in US?</td> <td data-bbox="1071 809 1437 859"></td> </tr> <tr> <td data-bbox="706 859 1071 984"></td> <td data-bbox="1071 859 1437 984">Yes. One in Western Europe, another in US or Canada and another one in Japan or Singapore.</td> </tr> <tr> <td data-bbox="706 984 1071 1009">Okay.</td> <td data-bbox="1071 984 1437 1009"></td> </tr> </tbody> </table>	Bidder's Query	Committee's Reply	Can it be a generalized certification states that we have branches all over those areas?			It should be a List and Address of Branch Office /Sales Office in Any country in Western Europe, US or Canada and Japan/Singapore.	Any location in US?			Yes. One in Western Europe, another in US or Canada and another one in Japan or Singapore.	Okay.	
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<p>List of Authorized Service Center/s</p>	<p>Submission of List of Authorized Service Center/s with Engineer(s) and/or Technician(s) of the supplier/bidder in Metro Manila (indicating address, contact numbers and email address).</p>												
<p><b>Annex VI</b> Certificate of Performance Evaluation</p>	<p>The Committee wants to make sure that the Bidders has a good record with his client. As such, Bidders has to go back to the client which they identified in Annex I-A as the completed contract client/s.</p> <p>Bidders to present this form to their client and request the SLCC to transpose the form in their letterhead and then rate the Bidder. The rating should be at least <b>Very Satisfactory</b>.</p> <p>Vice-Chair emphasized that the form must be in the company letterhead of Bidder's Single Largest Completed Contract Client/s.</p>												
<p><b>FOR FOREIGN MANUFACTURER:</b></p>	<ul style="list-style-type: none"> <li>a) Valid and Current Written Appointment of the Philippine Based Company (as local representative of Foreign Manufacturer) issued by the foreign Manufacturer.</li> </ul> <p>The written appointment must include detailed scope of responsibility of the local representative.</p> <p>In case the Foreign Manufacturer allows payment to be received on their behalf by their local representative company, the written appointment shall include an express provision authorizing said local representative company to receive/accept such payment.</p>												



	<p>b) Secretary's Certificate (for Corporation) or Special Power of Attorney (for Sole Proprietor) of the Philippine Company indicating the name and specimen signature of the authorized representative/s of the Philippine Company who transact with PITC (as Philippine based Representative) including address, telephone number, fax number and email address.</p>
<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of the Bidder's Authorized Representative:</p> <p>a) <b>For Sole Proprietorship</b> submission of Duly Notarized Special Power of Attorney;</p> <p>b) <b>For Corporation, Cooperative, or the Members of the Joint Venture</b> submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p><b>In the case of Unincorporated Joint Venture</b> each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Vice-Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p><b>Annex VIII</b> Omnibus Sworn Statement (OSS)</p>	<p>Vice-Chair informed that the OSS is standard in all government biddings.</p> <p>Vice-Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Vice-Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line. All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative and notarized.</p>

<b>ENVELOPE 2: FINANCIAL ENVELOPE</b>  Financial Bid Form - <b>Annex IX</b>	Envelope 2 will contain the Financial Bid of the Bidders where Bidders will indicate the Total Bid price in words and figures which should not exceed the ABC.  Vice-Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.
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- Vice-Chair emphasized that Bidders must **sign** or **initial** each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- The Committee would like the prospective bidders to take special note on the requirement - for whoever will be declared as SCB/LCB - of a Product presentation of the actual brand and model of the being offered within seven (7) calendar days from receipt of Notice of SCB/LCB for validation of compliance to UPM-PGH Specifications. *Details are found in the Technical Bid Form line no. 6 (Page 78 of 117) in the Bidding Documents.*
- The Vice-Chair inquired for questions/clarifications. No reply from Bidders.
- Vice-Chair suggest that Bidders can raise everything until 10 May 2019 (Friday) in writing which can be sent by email or fax. Answers to all the questions will be through a Bid Bulletin which will be posted in the PhilGEPS and PITC website ([www.pitc.gov.ph](http://www.pitc.gov.ph)).

Bidders may request for clarifications:

CHAIR  
Bids and Awards Committee I  
Philippine International Trading Corporation (PITC)  
5 th Flr, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City  
Email: [chairbac1@pitc.gov.ph](mailto:chairbac1@pitc.gov.ph), [pitcbac1@gmail.com](mailto:pitcbac1@gmail.com)  
Telefax: 892-2149

**Note: Maximum size of email with attachment is six (6) MB only.**

- Vice-Chair also informed the bidders that if declared Lowest Calculated Bidder there is an additional requirement for the Counter Trade. For those interested a briefing will be conducted right after the pre-bid conference or can make an appointment to Ms. Joane Olan of the Countertrade Department.

**BAC SCHEDULE**

- The Bid Opening is scheduled on 23 May 2019 (Thursday, 3:00 PM)

Adjourned at 12:00 P.M.


MINUTES TAKEN BY:

  
**MA. VERONICA A. MORALES**  
Head, BAC-I Secretariat  
LMC

NOTED BY

  
**ATTY. MARIA GUEDELIA C. GUESE**  
Vice-Chairperson, BAC-I

APPROVED BY:

  
**CHRISTABELLE P. EBRIEGA**  
Chairperson, BAC-I



# ATTENDANCE SHEET

PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2019-105)

SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW MAGNETIC RESONANCE IMAGING SCANNER, 1.5 TESLA, SUPERCONDUCTING ACTIVELY SHIELD WITH ACCESSORIES AND AIR-CONDITIONING SYSTEM FOR THE DEPARTMENT OF RADIOLOGY PHILIPPINE GENERAL HOSPITAL (UPM-PGH)

02 May 2019, 11:00 A.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)  
NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

## BIDS AND AWARDS COMMITTEE (BAC) I: [GOVERNMENT PROCUREMENT GROUP PROJECT]

### Regular Members

### Gender

### Signature

- 1) Christabelle P. Ebriega F (Chairperson) *m. lae*
- 2) Atty. Ma. Gudelia C. Guese F (Vice-Chairperson & Supvg. BAC 1 Secretariat)
- 3) Myra Chitella T. Alvarez F (Member) *[Signature]*
- 4) David A. Inocencio M (Member) *[Signature]*
- 5) Joel S. Rodriguez M (Member) *[Signature]*
- 6) Irene G. Alayon F (Alternate Member) *[Signature]*
- 7) Vivian E. Monsanto F (Alternate Member)
- 8) Ma. Margarita Lat-Luna, MD F (Provisional Member) *Ma. Margarita Lat-Luna*

### End-Users

- 1) Racel Ireneo Luis Querol, MID M TWG Representative
- 2) Paul Francisco II M End-User
- 3) Dr. Giselle Gerbasio F End-User
- 4) Sharlene Agustin ~~Antonio~~ *Marlo P. Nicora, MD* F End-User
- 5) ~~Paul Francisco II~~ *Patricia* M End-User
- 6) *Virginia C. Benho* F *Exd-usr* End-User

### Account Officer

- 1) Erika April Guycoa F *[Signature]*
- 2) *[Signature]*

### Technical Working Group

### Gender

### Signature

- 1) Elena E. Romero F (Team Coordinator) *[Signature]*
- 2) Katrina B. Alba F (Member) *[Signature]*
- 3) Jinky C. Apollinar F (Member) *[Signature]*
- 4) Rhoneil O. Bautista M (Member) *[Signature]*
- 5) Maria Victoria S. Castillo F (Member) *[Signature]*
- 6) Jacky C. Crispino M (Member) *[Signature]*
- 7) Erika April C. Guycoa F (Member) *[Signature]*
- 8) Kriss Ann S. Hizon F (Member) *[Signature]*
- 9) Fe B. Irena F (Member) *[Signature]*
- 10) Maria Eda I. Maningat F (Member) *[Signature]*
- 11) Verna Liza DV. Maramot F (Member) *[Signature]*
- 12) Gel Cyrell Y. Tallada F (Member) *[Signature]*

### Secretariat

- 1) Ma Veronica A. Morales *MC* F (Head) *[Signature]*
- 2) Jane C. Arcilla F (Member) *[Signature]*
- 3) Ana DG. Asprec F (Member) *[Signature]*
- 4) Ma Teresa S. Elima F (Member) *[Signature]*
- 5) Mirasol S. Ninobla F (Member) *[Signature]*
- 6) Ma. Irissa G. Ordillano F (Member) *[Signature]*

### Observers

- 1) *[Signature]* (COA)
- 2) *[Signature]*





# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET : PROSPECTIVE BIDDERS

## PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

Name of Project : SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW MAGNETIC RESONANCE IMAGING SCANNER, 1.5 TESLA, SUPERCONDUCTING ACTIVELY SHIELD WITH ACCESSORIES AND AIR-CONDITIONING SYSTEM FOR THE DEPARTMENT OF RADIOLOGY PHILIPPINE GENERAL HOSPITAL (UPM-PGH)

Bid Reference No. : GPG-B1-2019-105

Time / Date & Venue : 02 May 2019, 11:00 A.M., 5th Floor Conference Room, Philippine International Trading Corporation (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

PLEASE PRINT LEGIBLY

**NO ID - NO ENTRY**  
 For Company Personnel  
 • Valid Company ID with picture and signature  
 For Individuals (Not representing any Company)  
 • Any valid government-issued ID with picture and signature

ID No.	PRINTED NAMES OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./S	TIME-IN	BIDDER'S SIGNATURE
1	VINCENT BEYARD REYES ELMIE SONS JOHN KENNETH TORRES	M F M	Medico Tex Inc. PARKWOOD PLAZA, MARIKINA CITY	09288493341	klone.essance@gmail.com		10:50	[Signature]
2	RAUL B. BALABOK	M	EVAN VITA PHARMACEUTICAL SOLUTIONS 419 Salcedo Village, Damongkay	0947878533	evs.rbalabok@gmail.com		10:00	[Signature]
3	KAREN LOPEZ, Maricela V. Caminos	F F	Philips Healthcare Tehkmond INTL INC Ortigas Ave. Generville San Jose	917851992 0917843404	karen.lopez@philips.com maricela.caminoz@gmail.com		10:30	[Signature]
4	Christine Lagasing Kecshon NURALA	F F	MI Tower L4 by delicias by Salcedo Market 31st Street BGC Tower, CSM	0917853308	christine.lagasing@gmail.com		10:35	[Signature]
5	JOHN PAUL M. CARIBONERA PAUL JOHN	M M	GE PHILIPPINES INC	09178793403	johnpaul.caribonera@gmail.com		10:44	[Signature]



# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET : PROSPECTIVE BIDDERS

## PRE-BID CONFERENCE

(Who Have Not Yet Bought Bid Docs as of Pre-Bid)

**Name of Project** : SUPPLY, DELIVERY, TESTING AND COMMISSIONING OF ONE (1) SET BRAND NEW MAGNETIC RESONANCE IMAGING SCANNER, 1.5 TESLA, SUPERCONDUCTING ACTIVELY SHIELD WITH ACCESSORIES AND AIR-CONDITIONING SYSTEM FOR THE DEPARTMENT OF RADIOLOGY PHILIPPINE GENERAL HOSPITAL (UPM-PGH)

**Bid Reference No.** : GPG-B1-2019-105

**Time / Date & Venue** : 02 May 2019, 11:00 A.M., 5th Floor Conference Room, Philippine International Trading Corporation (PTTC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

PLEASE PRINT LEGIBLY

**NO ID - NO ENTRY**  
 For Company Personnel  
 • Valid Company ID with picture and signature  
 For Individuals (Not representing any Company)  
 • Any valid government-issued ID with picture and signature

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./S	TIME-IN	BIDDER'S SIGNATURE
6	SUNSHINE FRANCHISE	F	1. SURPASSIVE CORPORATION 14 Mather Avenida A.C.	0917 69 9122	slf.supercor@ gmail.com		10:42	
7	YOSHIIRO P. QIÑO BAVERLY ANN CATUAN AS LABAN	M F M	HINEX CORPORATION 803-604, Presque Tower, Pasig City	09133171813	baverly.catuan@ hinexcorp.com		10:57	
	JOAN ANTONES, RENEZ STEVENS I	M	MEDILINES PH. INC. Mundalungay City	0917 700 9924	risanardes@ medilines.com.ph		11:15	