



INVITATION TO BID

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF VARIOUS BRAND NEW COCO HUSK DECORTICATING SYSTEMS FOR THE SHARED SERVICES FACILITY OF THE DEPARTMENT OF TRADE AND INDUSTRY (DTI) – REGION VIII

Bid Ref. No. GPG-B1-2018-349

1. The **Philippine International Trading Corporation (PITC)** and the **Department of Trade and Industry (DTI) - Region VIII** intend to apply the sum of the following being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply, Delivery, Installation, Testing and Commissioning of Various Brand New Coco Husk Decorticating Systems for the Shared Services Facility of the Department of Trade and Industry (DTI) – Region VIII.**

Lot No.	Description	Quantity	UNIT ABC (VAT Inclusive) (₱)	TOTAL ABC (VAT Inclusive) (₱)	Funding Source	Bid Security (in any of the following forms)	Cost / Price of Bid Documents (cash payment only) (₱)
1	BRAND NEW COCO HUSK DECORTICATING SYSTEM (DIESEL)	3 units	1,200,000.00	3,600,000.00	A.R. Nos. 0000099 dated Oct. 21, 2013, and 0000124-0000145 dated October 30, 2013	<ul style="list-style-type: none"> • Bid Securing Declaration • Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC • Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC* • Surety bond callable upon demand to at least 5% of the ABC** 	3,600.00
2	BRAND NEW COCO HUSK DECORTICATING SYSTEM (ELECTRIC)	2 units	1,100,000.00	2,200,000.00			2,200.00

Bidders may bid for one or both lots.

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

2. Bids received in excess of the ABC shall automatically be rejected at Bid opening.
3. PITC and DTI Region VIII now invite Bids from authorized Fabricators/Importers/ Suppliers/ Resellers/Distributors/ Dealers for the Supply, Delivery, installation, Testing and Commissioning of Various Brand New Coco Husk Decorticating Systems (hereafter referred to as GOODS).
4. The bidding is restricted to Filipino citizens / sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging citizens of the Philippines.

5. A prospective Bidder must have completed a single largest contract of similar nature within last **five (5) years** amounting to at least **fifty percent (50%)** of the ABC of the Communication Equipment.

Similar contract shall mean **“heavy duty fabricated equipment (e.g. mechanized farm rice threshers, corn mill or spray dryer”**.

6. **Delivery Period:** Within Ninety (90) calendar days after receipt of Notice to Proceed or Opening of Letter of Credit whichever comes later.
7. **Installation Period and Sites:**

Lot No.	Installation Period and Delivery Place/s	
1	Three (3) Units Brand New Coco Husk Decorticating System (Diesel)	
	Installation, Commissioning and Testing Period	Completion within 30 calendar days after receipt of Notice to Install, Test and Commission
	Place/s : One (1) Unit for each of the following: <ol style="list-style-type: none"> 1. Agribusiness of Financial Intermediaries for Rural Empowerment (AFFIRE), Talisay Bontoc, Southern Leyte 2. Uson Coconut Farmers Multi-Purpose Cooperative Brgy. Uson Caibiran, Biliran 3. Mapanas United Farmers Asso. Brgy. Potenciana, Mapanas, Northern Samar 	
2	Two (2) Units Brand New Coco Husk Decorticating System (Electric)	
	Installation, Commissioning and Testing Period	Completion within 30 calendar days after receipt of Notice to Install, Test and Commission
	Place/s: One (1) Unit for each of the following: <ol style="list-style-type: none"> 1. Lope de Vega Coco Coir Producers and Processing Plant Brgy. Bayho, Lope de Vega, Northern Samar 2. Hernani Integrated Processing and Agribusiness Livelihood Center Brgy. Padang, Hernani, Eastern Samar 	

8. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by R.A. 9184 and its **2016** Revised IRR.
9. The Invitation to Bid and Bidding Documents may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and PITC website at www.pitc.gov.ph. Interested bidders may inspect the Bidding Documents upon presentation of proper identification during office hours (8:00am – 4:00pm) on weekdays only.
10. The complete set of Bidding Documents may be acquired by interested bidders during office hours (8:00am – 4:00pm) but not later than 4:00pm upon payment of a non-refundable fee as indicated above. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative upon presentation of proper identification document.

It may also be downloaded free of charge from the website of the PhilGEPS and the PITC website, PROVIDED that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

For the Pre-Bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the documents for the bidder.

11. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bid Documents	8:00 AM to 4:00 PM only Mondays to Fridays Starting 12 July 2018	BAC I Secretariat c/o Ms. Ana DG Asprec at 5/F NDC Building, 116 Tordesillas Street Salcedo Village, 1227 Makati City
2. Pre-Bid Conference	19 July 2018 (Thursday) 10:00 AM	5/F Conference Room, NDC Bldg 116 Tordesillas Street, Salcedo Village 1227 Makati City
3. Submission and Opening of Bid Documents	23 August 2018 (Thursday) 02:00 PM *Late Bids shall not be accepted.	

12. Interested bidders may obtain further information from the BAC I Secretariat c/o Ms. Ana DG Asprec at the 5/F NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 8:00 AM to 4:00 PM only, Mondays to Fridays starting **12 July 2018** at tel. No. 818-98-01 loc. 308. **However, any queries relative to the contents of the bid documents and the project requirements can only be made not later than ten (10) calendar days prior to the Submission and Opening of Bids.**
13. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(Sgd) PITC Bids & Awards Committee I

Posting of Invitation to Bid and Bidding Documents @ PhilGEPS and PITC Bulletin Board on 12 July 2018