



Supplemental/Bid Bulletin No. 1

SUPPLY, DELIVERY, INSTALLATION, CUSTOMIZATION AND COMMISSIONING OF VETERINARY HOSPITAL AND LABORATORY INFORMATION MANAGEMENT SYSTEM FOR THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS- COLLEGE OF VETERINARY MEDICINE (UPLB-CVM)

Bid Reference No.: GPG-B1-2018-306

Approved Budget for the Contract: P 4,400,000.00

This **Supplemental/Bid Bulletin No. 1** is being issued to advise concerned parties on the new schedule of Submission and Opening of Bids, amendments to some provisions of the Bidding Documents and reply to queries raised by suppliers through letters/emails for the information of all bidders for the aforementioned project.

A) NEW SCHEDULE OF SUBMISSION AND OPENING OF BIDS.

FROM	TO
UNTIL FURTHER NOTICE	11 OCTOBER 2018 (THURSDAY), 3:00 PM

B) AMENDMENT TO BIDDING DOCUMENTS

FROM	TO
SECTION I. INVITATION TO BID	
<p>1. The Philippine International Trading Corporation (PITC) and the <u>Department of Trade and Industry</u> intend to apply the sum of Pesos: <u>Fourteen Million Four Hundred Thousand Pesos Only</u> (P 4,400,000.00) being the Approved Budget for the Contract (ABC) to payment under the contract for the Supply, Delivery, Installation, Customization and Commissioning of Veterinary Hospital and Laboratory Information Management System for the University of the Philippines Los Baños-College of Veterinary Medicine (UPLB-CVM).</p>	<p>1. The Philippine International Trading Corporation (PITC) and the <u>University of the Philippines Los Baños- College of Veterinary Medicine (UPLB-CVM)</u> intend to apply the sum of Pesos: <u>Four Million Four Hundred Thousand Pesos Only</u> (P 4,400,000.00) being the Approved Budget for the Contract (ABC) to payment under the contract for the Supply, Delivery, Installation, Customization and Commissioning of Veterinary Hospital and Laboratory Information Management System for the University of the Philippines Los Baños- College of Veterinary Medicine (UPLB-CVM).</p>
<p>4. A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.</p> <p><u>Similar contract shall mean “Hospital / Laboratory Management Software/System”.</u></p>	<p>4. A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.</p> <p><u>Similar contract shall mean “Information Technology Projects”.</u></p> <p>All provisions inconsistent herewith are hereby amended, modified and superseded accordingly.</p>

SECTION II. BID DATA SHEET Clause 5.4

A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.

Similar in nature shall mean "**Hospital/ Laboratory Management Software/System**".

(vi) Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC of the item being bid (Annex I-A).

Similar in nature shall mean "**Hospital / Laboratory Management Software/System**".

(vii) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit

a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.

....X..X....

OR

b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per **Annex II-A**).

A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.

Similar contract shall mean "**Information Technology Projects**".

(vi) Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC of the item being bid (**Revised Annex I-A**).

Similar contract shall mean "**Information Technology Projects**".

(vii) Duly signed Certificate of Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit

a) Should the bidder opt to submit NFCC, computation must be equal to the ABC of the project. The detailed computation using the required formula must be shown as provided for in Annex II.

....X..X....

OR

b) Should the bidder opt to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (See sample Bank Form per **Revised Annex II-A**).

SECTION V. SPECIAL CONDITIONS OF THE CONTRACT

j. The Funding Source is from **Department of Trade and Industry** with **PITC AR: TL-2018-100** Pesos: **Seven Million** (₱ 4,400,000.00)

j. The Funding Source is from **University of the Philippines Los Baños - College of Veterinary Medicine (UPLB-CVM)** with **PITC AR Nos. 0001211 dated 15 October 2015, 0001507 dated 10 February 2016, 0002843 dated 02 March 2018** Pesos: **Four Million Four Hundred Thousand** (₱ 4,400,000.00)

SECTION VI. BIDDING FORMS

Annex I-A	Revised Annex I-A
<p align="center"><u>(Bidder's Company Letterhead)</u></p> <p align="center">SUPPLY, DELIVERY, INSTALLATION, CUSTOMIZATION AND COMMISSIONING OF VETERINARY HOSPITAL AND LABORATORY INFORMATION MANAGEMENT SYSTEM FOR THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS-COLLEGE OF VETERINARY MEDICINE (UPLB-CVM)</p> <p align="center">Bid Reference No.: GPG-B1-2018-306</p> <p align="center"><u>Approved Budget for the Contract: ₱ 4,400,000.00</u></p> <p align="center">Statement of Single Largest Completed Contract of Similar Nature within the Last Five (5) Years from date of submission and receipt of bids</p> <p>Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.</p> <p>Similar contract shall mean "<u>Hospital/Laboratory Management Software/System</u>".</p>	<p align="center"><u>(Bidder's Company Letterhead)</u></p> <p align="center">SUPPLY, DELIVERY, INSTALLATION, CUSTOMIZATION AND COMMISSIONING OF VETERINARY HOSPITAL AND LABORATORY INFORMATION MANAGEMENT SYSTEM FOR THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS-COLLEGE OF VETERINARY MEDICINE (UPLB-CVM)</p> <p align="center">Bid Reference No.: GPG-B1-2018-306</p> <p align="center"><u>Approved Budget for the Contract: ₱ 4,400,000.00</u></p> <p align="center">Statement of Single Largest Completed Contract of Similar Nature within the Last Five (5) Years from date of submission and receipt of bids</p> <p>Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.</p> <p>Similar contract shall mean "<u>Information Technology Projects</u>".</p>
<p align="center"><u>Annex II-A</u> Sample Form</p> <p align="center"><i>(Name of Bank)</i></p> <p align="center"><u>COMMITTED LINE OF CREDIT CERTIFICATE</u></p> <p>Date: _____</p> <p>PHILIPPINE INTERNATIONAL TRADING CORPORATION NDC Building, 116 Tordesillas St. Salcedo Village, Makati City</p> <p>CONTRACT/PROJECT: _____</p> <p>COMPANY/FIRM: _____</p> <p>ADDRESS _____</p> <p>BANK/FINANCING INSTITUTION: _____</p> <p>ADDRESS: _____</p> <p>AMOUNT: _____</p> <p>This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the <u>(Supplier/ Distributor/ Manufacturer/ Contractor)</u>, if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.</p> <p>The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/ Distributor/ Manufacturer/ Contractor) of the Notice of Award and such line of credit shall be maintained until issuance of Certificate of Acceptance of <u>DTI and PITC.</u></p>	<p align="center"><u>Revised Annex II-A</u> Sample Form</p> <p align="center"><i>(Name of Bank)</i></p> <p align="center"><u>COMMITTED LINE OF CREDIT CERTIFICATE</u></p> <p>Date: _____</p> <p>PHILIPPINE INTERNATIONAL TRADING CORPORATION NDC Building, 116 Tordesillas St. Salcedo Village, Makati City</p> <p>CONTRACT/PROJECT: _____</p> <p>COMPANY/FIRM: _____</p> <p>ADDRESS _____</p> <p>BANK/FINANCING INSTITUTION: _____</p> <p>ADDRESS: _____</p> <p>AMOUNT: _____</p> <p>This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the <u>(Supplier /Distributor/ Manufacturer/ Contractor)</u>, if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.</p> <p>The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/ Distributor/ Manufacturer/ Contractor) of the Notice of Award and such line of credit shall be maintained until issuance of Certificate of Acceptance of <u>UPLB-CVM and PITC.</u></p>

BIDDERS QUERY:

SPUDS Enterprises Query	BAC Reply
<p>May we request, if possible, to modify the similar contract requirement for the SLCC to a more general classification such as “Information Technology Projects” – which encompass Hospital/Laboratory Management Software/Systems, as well as other IT projects with both software and hardware components (e.g. CCTV Projects, Structural Networking, etc.) as qualifications for compliance</p> <p>WE have a current client using our Veterinary Hospital and Laboratory Information Management System, but it may not meet the financial limits required for this Bid. We do However have numerous completed and existing software projects being implements at the moment</p>	<p>Request granted.</p> <p>Similar contract shall mean “Information Technology Projects”.</p>
Maroon Inc. Query	BAC Reply
<p>May request for the removal of the requirements under:</p> <p>Bid Document Sheet: ITB CLAUSE</p> <p>12.1 B viii “ Copy of sales invoice or Contract on Sale and/or installation of a functioning Veterinary Software Management System in the Philippines”.</p>	<p>Request Denied.</p>
HealthBlocks Query	BAC Reply
<p>May we request from your good office a clarification in relation to</p> <p>Bid Data Sheet ITB Clause 5.4</p> <p>" A prospective Bidder must have completed a Single contract of similar nature within the last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid. "</p> <p>"Similar in nature shall mean “Hospital/Laboratory Management Software/System”.</p> <p>A. An HIS currently being deployed by our company is sufficient compliance as required under Clause 5.4 of the ITB, and;</p> <p>B. If a Health System deployed with Philippine Red Cross is considered as similar in nature under the same clause.</p>	<p>A. The HIS deployed at Red Cross should be compliant if it is completed within the last five (5) years and amounting to at least fifty percent (50%) of the ABC of the item being bid.</p> <p>B. Yes, A Health System deployed with Philippine Red Cross is considered similar in nature.</p> <p>Also, similar in nature has been broaden / expanded into "Information Technology Projects".</p>

Bidders are advised to use the attached **Revised Annex I-A and Revised Annex II-A** and submit together with all other required documents for the Submission and Opening of Bids scheduled on **11 October 2018 (Thursday), 3:00 PM**. Also please use the Revised Checklist of Requirements as guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 4th day of October, 2018 in Makati City.

Reviewed and Approved by:

(Sgd.) ATTY. MA. VICTORIA C. MAGCASE
Chairperson, Bids and Awards Committee – I

(Sgd.) ATTY. MA. GUDELIA C. GUESE
Vice Chairman

(Sgd.) CHRISTABELLE P. EBRIEGA
Member

(Sgd.) MYRA CHITELLA T. ALVAREZ
Member

(Sgd.) DAVID A. INOCENCIO
Member

Concurred by:

(Sgd.) DR. REMIL L. GALAY
Provisional Member- UPLB-CVM

Revised Annex I-A

(Bidder’s Company Letterhead)

SUPPLY, DELIVERY, INSTALLATION, CUSTOMIZATION AND COMMISSIONING OF VETERINARY HOSPITAL AND LABORATORY INFORMATION MANAGEMENT SYSTEM FOR THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS- COLLEGE OF VETERINARY MEDICINE (UPLB-CVM)

Bid Reference No.: GPG-B1-2018-306

Approved Budget for the Contract: ₱ 4,400,000.00

Statement of Single Largest Completed Contract of Similar Nature within the Last Five (5) Years from date of submission and receipt of bids

Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.

Similar contract shall mean “Information Technology Projects”.

NAME OF CLIENT	NAME OF THE CONTRACT	DATE OF THE CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	DATE OF DELIVERY	OFFICIAL RECEIPT NO. & DATE, END USER’S ACCEPTANCE & DATE <u>OR</u> SALES INVOICE WITH COLLECTION RECEIPT <u>(Please attach)</u>

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position

Date

**Revised Annex II-A
Sample Form**

(Name of Bank)

COMMITTED LINE OF CREDIT CERTIFICATE

Date: _____

PHILIPPINE INTERNATIONAL TRADING CORPORATION

NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City

CONTRACT/PROJECT : _____
COMPANY/FIRM : _____
ADDRESS : _____
BANK/FINANCING INSTITUTION : _____
ADDRESS : _____
AMOUNT : _____

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained until issuance of Certificate of Acceptance of **UPLB-CVM and PITC**.

This Certification is being issued in favor of said (Supplier/Distributor Manufacturer/ Contractor) in connection with the bidding requirement of (Name of Procuring Entity) for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

This committed line of credit cannot be terminated or cancelled without the prior written approval of Philippine International Trading Corporation.

Name and Signature of Authorized Financing Institution Office

Official Designation

Concurred By:

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's) Authorized Representative

Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____ at _____, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice _____ issued _____ at _____, Philippines.

NOTARY PUBLIC

Doc. No. : _____
Page No. : _____
Book No. : _____
Series of _____

(Note: The Amount committed should be machine validated in the Certificate itself)

PITC BIDS AND AWARDS COMMITTEE I
REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS

Name of Company: _____
Project: SUPPLY, DELIVERY, INSTALLATION, CUSTOMIZATION AND COMMISSIONING OF VETERINARY HOSPITAL AND LABORATORY INFORMATION MANAGEMENT SYSTEM FOR THE UPLB-CVM
Bid Ref. No. Bid Reference No.: GPG-B1-2018-306
APPROVED BUDGET FOR THE CONTRACT: ₱ 4,400,000.00

Ref. No.	Particulars	
ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS		
12.1 (a)	<i>ELIGIBILITY DOCUMENTS</i>	
	CLASS "A" DOCUMENTS	
12.1(a.1.)	<u>ELIGIBILITY DOCUMENTS</u>	
(i)	Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;	
(ii)	Valid and current Business/Mayor's Permit for issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;	
(iii)	Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR;	
(iv)	Copy of each of the following Audited Financial Statements for 2017 and 2016 (in comparative format or separate reports): (a) Independent Auditor's Report; (b) Balance Sheet (Statement of Financial Position); and (c) Income Statement (Statement of Comprehensive Income) Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions;	
OR	Submission of valid and current Certificate of PHILGEPS Registration (Platinum Membership*) in lieu of (Items (i), (ii), (iii) and (iv)) Eligibility Documents * Note: Bidder must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of Certificate of PHILGEPS Registration (Platinum Membership).	
(v)	Statement of the prospective bidder's all ongoing government and private contracts (including contracts awarded but not yet started), if any whether similar or not in nature and complexity to the contract to be bid. (Annex I);	
(vi)	Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC of the item being bid (Revised Annex I-A). <i>Similar contract shall mean "Information Technology Projects".</i> <u>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:</u> (a) Copy of End User's Acceptance; or (b) Copy of Official Receipt/s; or (c) Copy of Sales Invoice with Collection Receipt/s	
(vii)	Duly signed Net Financial Contracting Capacity (NFCC) per Annex II, in accordance with ITB Clause 5.5 OR Committed Line of Credit (Revised Annex II-A)	

	<p>Class “B” Document: (For Joint Venture)</p> <p><i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements. Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or PITC shall apply to the JVA as the JV is deemed as one bidder.</i></p> <p>a) For Joint Ventures, Bidder to submit either:</p> <ul style="list-style-type: none"> (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. (Annex III) <p>In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184]</p> <p><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></p>	
	<p>b) <u>Local JV Partner</u></p> <ul style="list-style-type: none"> (i) Registration Certificate from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives; (ii) Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas; In cases of recently expired Mayor's/ Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement (iii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR. <p><u>Foreign JV Partner</u></p> <ul style="list-style-type: none"> (i) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based. (If not in English, must be translated to English pursuant to Clause 11 of the Instructions to Bidders); (ii) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR. <p>Note: The partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and Audited Financial Statements [as per Section 23.1 (b), of the 2016 Revised IRR of RA 9184.</p>	

Foreign JV Partner

- (iii) Valid and current certificate/license/authority to conduct/operate business issued by the regulatory authority in the country where the bidder is based. (If not in English, must be translated to English pursuant to Clause 11 of the Instructions to Bidders);

- (iv) Valid and Current Tax Clearance issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Note: The partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and Audited Financial Statements [as per Section 23.1 (b), of the 2016 Revised IRR of RA 9184.

OR

Submission of valid and current **Certificate of PHILGEPS Registration (Platinum Membership*) together with Annex A.**

***Note:** Bidder must ensure that all Class “A” Eligibility Documents are valid and current at the time of submission of **Certificate of PHILGEPS Registration (Platinum Membership)** In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including:

In case the JV Partners opt to submit their Class “A” Documents, the **Certificate of PHILGEPS Registration (Platinum Membership)** shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184. *“GPPB Circular 07-2017 dated 31 July 2017”.*

For other required Class “A” Eligibility Documents, submission by any of the partner(s) constitutes collective compliance.

b)

TECHNICAL DOCUMENTS

Bid security must be issued in favor of the PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC) in any of the following forms:

- 1) Bid Securing Declaration per **Annex IV**;
- 2) Cash or Cashier’s/ Manager’s Check equivalent to at least 2% of the ABC;
- 3) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; **OR**
- 4) Surety bond callable upon demand equivalent to at least 5% of the ABC

Description	ABC (P) (VAT Inclusive)	2% of ABC	5% of ABC
Veterinary Hospital and Laboratory Information Management System	4,400,000.00	₱ 88,000.00	₱ 220,000.00

Notes:

- (a) The Cashier’s/Manager’s check shall be issued by a Local Universal or Commercial Bank.
- (b) The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank.

(i)	<p>(c) Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:</p> <ol style="list-style-type: none"> (1) Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. <u>Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</u> (2) Callable upon demand (3) <u>Must specify the grounds for forfeiture of bid security as stated in Section II, ITB Clause 18.5, to wit:</u> <p>IF A BIDDER:</p> <ol style="list-style-type: none"> 1. withdraws its bid during the period of bid validity specified in ITB Clause 17; 2. does not accept the correction of errors pursuant to ITB Clause (B) 3. has a finding against the veracity of any of the documents submitted as stated in ITB Clause 29.2; or 4. submission of eligibility requirements containing false information or falsified documents; 5. submits bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding; 6. allowing the use of one's name, or using the name of another for purposes of public bidding; 7. withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid; 8. refusal or failure to post the required performance security within the prescribed time; 9. refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification; 10. any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor; 11. failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or 12. all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reason. <p>IF THE SUCCESSFUL BIDDER:</p> <ol style="list-style-type: none"> 13. fails to sign the contract in accordance with ITB Clause 32; or 14. fails to furnish performance security in accordance with ITB Clause 33. 	
(ii)	Duly signed and completed Technical Bid Form. Bidder must use, accomplish and submit the Technical Bid Form attached as Annex V ;	
(iii)	Duly signed/conformed Terms of Reference attached as Annex V-A ;	
(iv)	Duly signed/conformed Implementation Timeline attached as Annex V-A1 ;	
(v)	<p>Brochure (original or internet download) / Technical Data Sheet or equivalent document of the <u>Hardware Component</u> in Soft and Hard Copy.</p> <p>Note: If not in English, must be subject to requirement per Clause 11 of the Instruction to Bidders.</p>	

(vi)	<p>Certification from the bidder/developer indicating/include the following statements:</p> <ol style="list-style-type: none"> We guarantee/ensure availability of supplies, parts and accessories for at least one (1) year after expiration of the warranty period. That service engineers/technicians are factory trained on service and repair. That at least one service engineer/technician is available locally to provide quick on-site support. 	
(vii)	Copy of Sales Invoice or Contract on sale and/or installation of a functioning Veterinary Clinic Management Software in the Philippines	
(viii)	<p>List of Authorized Service Center/s in the Philippines (with available spare parts, indicating address, telephone & fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/service center, the supplier shall notify the UPLB-CVM and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and services;</p>	
(ix)	Certificate of Performance Evaluation (Annex VI) with a rating of Very Satisfactory issued by the Largest Contract/s Client/s of the bidder per submitted Annex I-A.	
(x)	<p>Proof of Authority of the bidder's authorized representative/s:</p> <ol style="list-style-type: none"> FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE): Duly notarized Special Power of Attorney FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE: Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s. <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p>	
(xi)	<p>Omnibus Sworn Statements using the form prescribed. (Annex VII)</p> <ol style="list-style-type: none"> Authority of the designated representative Non-inclusion in blacklist or under suspension status Authenticity of Submitted Documents Authority to validate Submitted Documents Disclosure of Relations Compliance with existing labor laws and standards Bidders Responsibilities Did not pay any form of consideration 	
	ENVELOPE 2: FINANCIAL DOCUMENTS	
13.1	<p>Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Financial Bid Form Attached as Annex VIII:</p> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>	

Note:

1. In case of inconsistency between the Checklist of Requirements for bidders and the provisions in the Instructions to Bidders and Bid Data Sheet, the Instructions to Bidders and Bid Data Sheet shall prevail.
2. In order to facilitate efficiency in evaluating all the documents submitted by the prospective bidder/supplier, we encourage all prospective bidders to put tabs in all documents to be submitted with the same number as indicated in this Eligibility, Technical and Financial Documents checklist.